## **Yeovil Town Council**



Town House 19 Union Street Yeovil Somerset BA20 1PQ

## **Policy, Resources and Finance Committee**

**Tuesday 22<sup>nd</sup> November 2022** 

7:00pm

**Hybrid Meeting:** 

Face-to-face at Town House, 19 Union Street, Yeovil

BA20 1PQ; and virtual using Zoom meeting software

For further information on the items to be discussed, please contact town.clerk@yeovil.gov.uk.

Amanda Card, Town Clerk 16<sup>th</sup> November 2022

This information is also available on our website: www.yeovil.gov.uk

#### Members of Yeovil Town Council are summoned to attend:

Tareth Casey Evie Potts-Jones (Ex-officio)

Nigel Gage Jeny Snell

Karl Gill Andy Soughton

Emma-Jayne Hopkins Royston Spinner

Andy Kendall (Ex-officio) Rob Stickland (Vice Chairman)

Sarah Lowery Vacancy

Graham Oakes (Chairman)

#### **Public Comments at meetings**

Members of the public may attend the meeting either physically or via zoom.

If you would like to join the meeting via zoom, please e-mail <a href="mailto:ytc@yeovil.gov.uk">ytc@yeovil.gov.uk</a> by 9:00am on Tuesday 22<sup>nd</sup> November 2022. Instructions will be sent to you to view the meeting.

#### **Equality Act 2010**

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age Race

Disability Religion or Belief

Gender Reassignment Sex

Marriage and Civil Partnership Sexual Orientation

Pregnancy and Maternity

### **Recording of Council Meetings**

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at <a href="www.yeovil.gov.uk">www.yeovil.gov.uk</a>. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

#### AGENDA

#### **Public Comment (15 Minutes)**

Due to the confidential nature of the business of items 11/066 and 11/067, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3* 

# 11/052 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and to consider the reasons given. *LGA 1972* s85(1)

#### 11/053 <u>DECLARATIONS OF INTEREST</u>

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

#### 11/054 MINUTES

To approve as a correct record the Minutes of the meeting held on 11th October 2022.

#### 11/055 GRANTS

Applications received from (circulated separately):

- Home-Start Blackmore Vale (£1,000)
- Good Fellowship Club (£1,000)

# 11/056 YOUTH DROP IN AT WESTFIELD SERVICE LEVEL AGREEMENT PROPOSAL

Members to consider the Youth Drop In Westfield Service Level Agreement Proposal (to follow).

#### 11/057 YMCA BRUNEL YOUTH SERVICES UPDATE

Members to consider the YMCA Brunel Youth Services update as attached at pages 4 to 14.

#### 11/058 BALANCE SHEET

Members to approve the Balance Sheet as at 31st October 2022 at page 15.

#### 11/059 BANK RECONCILIATION

Members to approve the formal bank reconciliation as at 31<sup>st</sup> October 2022 at page 16.

#### 11/060 FINANCIAL STATEMENT – AUGUST 2022 / SEPTEMBER 2022

Members to approve the Financial Statement for the months of August 2022 and September 2022 as attached at pages 17 to 37.

## 11/061 <u>2022/23 BUDGET MONITORING REPORT FOR THE PERIOD ENDING</u> 31<sup>st</sup> OCTOBER 2022 (MONTH 1 – 7)

Members to consider the report of the Town Clerk attached at pages 38 to 44.

#### 11/062 CHANGE OF MEETING DATES

Members to consider the report of the Town Clerk regarding the requirement for the change of meeting dates following correspondence from Somerset County Council (attached at pages 45 to 50)

#### 11/063 DRAFT BUDGET 2023/24

Members to consider the report of the Town Clerk and the Draft Budget attached at pages 51 to 60.

#### 11/064 WARM SPACES

Members to consider action for Warm Spaces (see pages 61 to 63).

#### 11/065 FORWARD PLAN

The Forward Plan (attached at page 64) lists the items due to be discussed and the decisions due to be made by the Policy, Resources and Finance Committee. Timings given are indicative and occasionally may be rescheduled or new items added.

It is **RECOMMENDED** that the Policy, Resources and Finance Committee approve the Forward Plan.

#### **Public Comment (15 Minutes)**

Due to the confidential nature of the business of items 11/064 to 11/065, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3* 

#### 11/066 **SKI CENTRE**

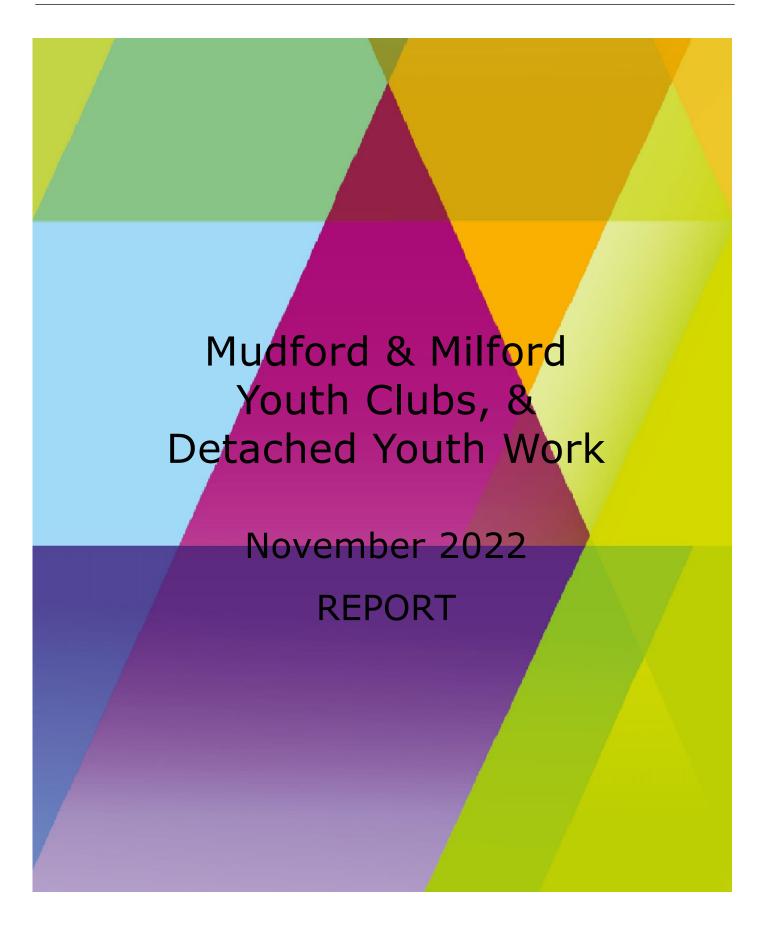
Members to consider the e-mail attached at page 65.

### 11/067 SUBJECT ACCESS REQUEST - REQUEST FOR INQUIRY

Members to consider the verbal report of the Town Clerk.

BATH / BRISTOL / WILTSHIRE MENDIP / SOUTH SOMERSET







#### YMCA BRUNEL GROUP YEOVIL YOUTH PROVISION

Report for Yeovil Town Council

Department: Youth and Community

**Dated**: November 2022 **Team Leader**: Natalie Walton

**Director of Youth & Community:** Mark Willcox



YMCA enables people to develop their full potential in mind, body and Spirit. Inspired by, and faithful to, our Christian Values, we create supportive, inclusive and energising communities, where young people can truly belong, contribute and thrive.

### Our youth work at YMCA Brunel Group

YMCA Brunel Group delivers universal Youth Work for young people 10-19 (25 years additional needs). Operating in 8 youth clubs, project work across Mendip & South Somerset; Yeovil, Frome, Coleford, Glastonbury, Shepton Mallet, and Street. Worked with 1200+ young people over the past year.

YMCA Brunel Group is a charitable organization providing a service and activities for young people and their communities.

Our aim is for all our young people to have ambition for themselves, to be confident individuals, effective contributors, successful learners and responsible citizens; and to be nurtured, safe, active, healthy, achieving, included, respected and responsible in their communities. We want to encourage young people to connect creatively with their community and learn how to become better neighbours through that connection.

Our youth workers engage with young people to help them to develop character. Character development is important to us. Part of our youth work is to help and encourage young people to develop their unique characters. We do this through listening, valuing, challenging and affirming young people and helping them to think and learn about the effect of peer pressure, social media and other influences on their lives. So, they can be themselves and uniquely make their mark and influence where they live.

While is it easy to applaud above-average achievements and award the outstanding. We aim to get to know the young people and to look deeper and recognise unique qualities of character in all young people that can be hidden from sight. James Hillman says "Without the idea of character, no single person has a lasting value. If each is replaceable, each is also disposable. The social order becomes like a battalion under fire; we are all replacements, filler for empty slots." (from "The Force of Character: And the Lasting Life" by James Hillman)

Character development is a life long journey, a journey which we all are on, we want to encourage young people to travel well.



# Yeovil Youth Clubs & Detached Youth Work Report by Natalie Walton

#### **Report July to November 2022**

#### Overview of the work

Team Leader (Natalie Walton) for the Yeovil Youth clubs has been officially in post since 1st September 2022. Throughout the Summer Natalie worked hard promoting the Mudford Youth Club and carrying out detached youth work in Yeovil. This work included community mapping; (gathering key information so the team can learn and understand the Yeovil communities they are engaging and working in. She contacted some of the community stakeholders, including the Police, Yeovil Art Space and set up meetings with them. She also worked with Mark Willcox (Director of Youth & Community) and Nigel McLachlan (previous team leader) to gather as much useful information as possible during her induction process.

New staff have been recruited and inducted and we have a full team for both youth clubs.



#### **Mudford and Milford Youth Clubs**

The Youth clubs have the same staffing team:

Natalie Walton – Team Leader new in post

Angela Touhig – Youth worker

Freddie Jackson – Youth Worker new in post

#### **Detached Team**

Natalie Walton – Team Leader new in post Freddie Jackson – Youth Worker new in post

Natalie and Freddie



#### **Youth Provision**

#### Milford Youth Club

Milford Youth Club was relaunched on 13th October.





Promoting Milford Youth Club began at the beginning of September and has gained a lot of interest. Promotion has been through social media, handing out flyers, outreach work in the local area, speaking with schools, local churches, libraries and community centres.

We have had four sessions so far (as of 14.11.22) at Milford which started with 4 young people for the first two sessions and on the third we spoke to a group of 9 on detached before club, all of which attended taking it to 14 young people on the third session and 20 young people attended our last session. We are led by our young people on activities chosen and have recently been making mulled apple juice, poppy crafts for remembrance, indoor and outdoor sports along with our Halloween party.

Over the last quarter 27 young people have attended Milford youth club.



#### **Mudford Youth Club**



Mudford Youth Club started in June 2022 at Yeovil Recreation Centre. The Youth Club moved from St. Peters, Westfield due to not being a suitable venue with no outside space for young people to "burn off steam" and do sporting activities. The new venue at Yeovil Recreation Centre is working well and young people are enjoying the space. Mudford Youth Club still caters for Westfield and surrounding area and the club is promoted to young people in Westfield by the detached team.

Mudford Youth Club currently has a very diverse group of 15 young people with new young people arriving each week. We have a percentage of our young people at Mudford with

ADHD which can be challenging at times, however, there is experience within the team for working with this behaviour. Our young people enjoy outdoor sports whatever the weather and our newest team member Freddie has the skills and qualifications to lead sports activities. Our young people enjoy making and preparing food, we have done smoothie making, tea and toasties and hot chocolate stalls with them. Our younger people enjoy painting and crafts where we have done intuitive painting along with poppy making as some of or activities. We have also had a visit from some of our local PCSO's to talk to our young people about safety and spend some time with them.

Over the last quarter 21 young people have attended Mudford youth club.



#### **Yeovil Detached provision**

Detached sessions have been taking place on a weekly basis on a Wednesday evening which are currently being used to find where young people are gathering and areas of interest suggested by the local policing team, members of the public and young people themselves. We aim to be a positive presence in Yeovil where young people will begin to recognise our team and build bonds. Some of the areas we have spent time in Westfield, Ninesprings, the train



station and the ABC boxing club where we were directed to by policing team (see map of locations worked in).

We are working to build relationships with the young people we meet on detached which is a slow process but beneficial in the long run once we find out their needs and how we can meet them and work with them. We are in the process of reaching out to the local schools to go in and discuss what we do and talk to the young people whilst promoting the YC provisions. We have met with Ruth, the Youth Worker for Westfield Church to discuss ways in which we can work together and have popped along to one of their drop-ins for young people. From our meeting with

Ruth the Youth worker at St. Peters, one comment that stood out was that the young people in the Westfield have lost trust in the YMCA and feel let down by our organisation, however on working within Westfield we have spoken to around 25-30 young people who have been happy to speak to us, are interested in what we are doing and why we are there and have received no negativity towards us as Youth Workers for the YMCA.

Over the last quarter we have had contact and worked with 70 young people through our detached sessions.



#### Young People's involvement.



All young people have participated well in indoor and outdoor activities, team building exercises and building relationships with the team. Young people who appear timid at the start of the session with limited involvement have fully settled in by the middle of the session showing great team work and a comfortable environment.

Good engagement from young people spoken to on detached sessions, informative and assisted with community mapping, most are very open and have a positive response to our presence. We have spoken with a young person who has recently moved to Yeovil from another country who may need support pastorally and therefore shall link back in with this young person to build connections.

We have been developing relationships with young people in Westfield, one of which is a 14-year-old with autism who has chosen to attend our Milford Youth Club after building a relationship with us on detached. We have also been slowly forming connections with a group of males in Westfield who are ages 16-18 most of

which do not attend school and a mixed group of 13-15-year olds some of which have been suspended from school.

Even though Milford Youth Club has only recently restarted, there has been a diverse range of young people and its building rapidly. We have a wide range in Milford from 11 to 17 years old therefore, we find activities to suit all ages and we have good engagement from the group. We have recently had some young people attend who previously attended the Milford YMCA club before Covid.



#### Young People Issue based Youth Work

Due to Mudford Youth club being a new club we have not pressed on any particular issues, instead we have let the young people lead the conversations. During these conversations we have discussed safety especially as it is now getting dark out which has also been a topic on detached sessions.

There has been a spike in knife crime which has been discussed and concern from young people on detached being 'jumped' by older young people. This has been passed on to the local policing team who have recently attended the youth club, to rise to discuss with young people how keeping themselves safe.

Anti-Social Behaviour has been an issue in the Westfield area of Yeovil and we have been linking in with the police, and St Peters youth worker concerning this. Our detached sessions will be continuing to including a focus in the area.

We hope once Milford Youth Club has taken off we will see less ASB taking place in the local area as more young people visit the club, giving more options for places young people can visit and feel safe and comfortable. We also link into our groups so that we can signpost young people to be involved in wider activities across Yeovil.

A number of young people on detached sessions have mentioned drug dealing and usage around Milford, this will be widely focused on in our Milford Youth Club program planning.

# Brief examples of how young people have benefited from being involved in the Yeovil Town Council youth provision

We have a number of members who have ADHD, one of our young people is autistic and has ADHD, when they first began coming to the YC it was difficult to encourage participation and engagement was minimal, they spent the majority of the time in club playing a game on their phone. Each week with encouragement from our team this has progressed and by their fourth week the young person was fully engaged and participating in outdoor activities (which their parent was shocked by) and conversing well and making jokes with other young people in the group and the staff team. Once the Summer holidays were over we did not see this young person for a month once clubs had restarted, however he settled back in well although seeming to have regressed with the months not spent at the club, working with the young person again has rebuilt his comfort levels with the team and now in his 4th week back at club has settled back in well with good engagement with unfamiliar peers.

During our detached sessions in the Westfield area we met a young person with autism ages 14 who was with their friend, they chose to speak to us however he was very shy and did not verbalise a lot with us, on meeting them again a second time the young person was still very shy but keen to be there with us, we gave them a flyer for our Milford club as they wanted something to fiddle with to reduce her nerves. The young person chose to come to the Milford youth club and was very timid, struggled to speak to young people and staff, kept themselves in a corner and only engaged minimally when full focus was on them. They have been to four



youth club sessions and their confidence has increased where they have shared with us their triggers and what to look out for, they converse well with all team members but does struggle in busy situations. Working with this young person has given them the courage to speak to us about relationships and issues at school.

We have met a young person whilst carrying out detached sessions in Westfield on three occasions, this young person is between 14 and 16 and has been permanently excluded from school, the first time we met was very chatty and wanted to know what youth work was and why we were there, and had many questions, the next time we met was more open about being excluded and reasons for being so, slowly building trust towards us. The last time we met he briefly shared a personal bereavement with us which showed confidence in sharing this information with us, we have briefly seen this young person since and partook in a quick game of football and are continuing to build a relationship.

#### Things that have gone well with positive outcomes.

- Good team of staff have been recruited
- Staff team gelling well together
- Mudford YC is growing in numbers
- Good engagement from young people in YC and also on detached sessions
- Milford growing rapidly
- A lot of interest from promoting

#### Things that have not gone so well.

- Timing because of Venue availability of Mudford Youth Club is late 7.30pm start.
- Accusations from adults to the police of young people displaying ASB being from our Mudford YC (this was untrue untrue)
- Time constraints given to set up Mudford Youth Club is limited and young people arriving early. (We have to wait for the previous group to leave the building before we can enter and set up).
- Milford Youth club launching later than expected but no negative impact
- Milford Youth club: some young people with challenging behaviour, but the team was working with them to deal with this through ground rules and positive behaviour.



#### The aims of the club for the next 3 months

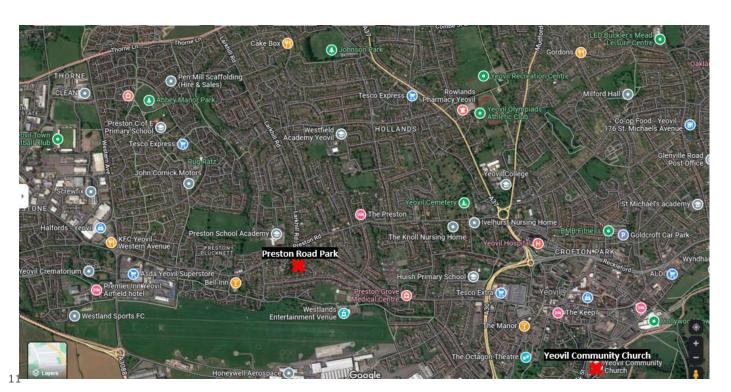
- To create a programme for Milford YC which caters to the mix of young people in the area using their needs.
- To adapt Mudford YC planning to meet the needs of the group.
- To Promote both clubs.
- Community mapping to find best relevant places of interest for detached work.
- Continue being a presence in Yeovil and form relationships with the young people we meet.
- To continue to build relationships with young people and encourage the young people to form bond within the clubs.
- To continue to carry out good youth work within Yeovil.

WE WOULD LIKE TO THANK YEOVIL TOWN COUNCIL FOR THEIR GENEROUS SUPPORT AND COMMITMENT IN SUPPORTING LOCAL YOUNG PEOPLE AND YMCA BRUNEL GROUP, THROUGH THE YOUTH PROVSION IN YEOVIL



Areas marked with a red cross is where the Detached team have been working over the past quarter





Yeovil Town Council Page: 1 Date: 16/11/2022 Time: 10:02:39

## **Balance Sheet**

Month 1, April 2022 From: To: Month 7, October 2022

Chart of Accounts: Cons
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Chart of Accounts.	Consolidated			
	<u>Period</u>		Year to Date	
Fixed Assets				
Land & Buildings	0.00		1,017,905.00	
Vehicle & Plant	0.00		510,304.49	
Community Assets	0.00		84,069.57	
		0.00		1,612,279.06
Current Assets				
Debtors	6,089.21		9,541.73	
Nat West Current	904,818.17		1,566,080.90	
Nat West Treasury Account	0.00		25,000.00	
Bank of Scotland	(350,101.19)		0.00	
Nationwide Treasury Account	2,505.54		511,721.19	
VAT Account	(86,620.43)		(122,507.98)	
Petty Cash	0.00		250.00	
		476,691.30		1,990,085.84
Current Liabilities				
Creditors	(43,167.17)		5,323.21	
Creditors B/Fwd	(181,920.04)		83,442.68	
PAYE/NI	(73,342.05)		(124,352.30)	
		(298,429.26)		(35,586.41)
Current Assets less Current Liabilities:		775,120.56		2,025,672.25
Total Assets less Current Liabilities:		775,120.56		3,637,951.31
Long Term Liabilities				
		0.00		0.00
Total Assets less Total Liabilities:		775,120.56		3,637,951.31
Capital & Reserves				
Fixed Asset Statement Reserve B/Fwd	0.00		1,472,091.51	
Capital Financing Reserve B/Fwd	0.00		198,064.06	
Major Projects Reserve B/Fwd	0.00		984.49	
General Reserve B/Fwd	0.00		1,013,208.78	
Profit & Loss	0.00		178,481.91	
P & L Account	775,120.56		775,120.56	
		775,120.56		3,637,951.31

BANK RECONCILIATION - 31 OCTOBER 2022						
Authority name and reference		Yeovil Town Council				
Prepared by:		Date:				
Name Role	Neil Gage Finance Officer	Date.	09/11/22			
Approved by:  Name Role		Date:	09/11/22			
Balance per bank sta October 2022:	Balance per bank statements as at 31 October 2022:		TOTAL £			
List balances on all bank accounts plus petty cash floats at 31 October 2022:			2,105,702.09			
NatWest Current A/C		4,445.00				
NatWest Business Re	serve A/C	1,564,285.90				
Nationwide Treasury /	4/C	511,721.19				
CCLA Investment Mar	nagement	25,000.00				
Petty Cash		250.00				
Less: any un-present October 2022: (norma account. List date, che value)	illy only current					
01/09/22 014601		220.00				
25/10/22 014602		2,400.00	(2,620.00)			
TOTAL – NET BANK	2,103,082.09					

# Yeovil Town Council Policy, Resources & Finance August Actual V Budget

Income	30,926.00 500.00 1,250.00 0.00 7,000.00 67,500.00 1,000.00	115,463.00 1,355.02 510.00 3,562.50 6,768.59 3,500.00 133,750.00 0.00	115,463.00 208.35 520.85 0.00 0.00 3,500.00 133,750.00 416.65	0.00 1,146.67 -10.85 3,562.50 6,768.59 0.00 0.00 -416.65	115,463.00 -855.02 740.00 -3,562.50 -6,768.59 3,500.00 133,750.00 1,000.00
Precept 23 Bank Interest Ski Centre Mayor's Ball Mayor's Charity Events	500.00 1,250.00 0.00 0.00 7,000.00 67,500.00 1,000.00	1,355.02 510.00 3,562.50 6,768.59 3,500.00 133,750.00 0.00	208.35 520.85 0.00 0.00 3,500.00 133,750.00	1,146.67 -10.85 3,562.50 6,768.59 0.00 0.00	-855.02 740.00 -3,562.50 -6,768.59 3,500.00 133,750.00
Bank Interest Ski Centre Mayor's Ball Mayor's Charity Events	500.00 1,250.00 0.00 0.00 7,000.00 67,500.00 1,000.00	1,355.02 510.00 3,562.50 6,768.59 3,500.00 133,750.00 0.00	208.35 520.85 0.00 0.00 3,500.00 133,750.00	1,146.67 -10.85 3,562.50 6,768.59 0.00 0.00	-855.02 740.00 -3,562.50 -6,768.59 3,500.00 133,750.00
Ski Centre Mayor's Ball Mayor's Charity Events	1,250.00 0.00 0.00 7,000.00 67,500.00 1,000.00	510.00 3,562.50 6,768.59 3,500.00 133,750.00 0.00	520.85 0.00 0.00 3,500.00 133,750.00	-10.85 3,562.50 6,768.59 0.00 0.00	740.00 -3,562.50 -6,768.59 3,500.00 133,750.00
Mayor's Ball Mayor's Charity Events	0.00 0.00 7,000.00 67,500.00 1,000.00	3,562.50 6,768.59 3,500.00 133,750.00 0.00	0.00 0.00 3,500.00 133,750.00	3,562.50 6,768.59 0.00 0.00	-3,562.50 -6,768.59 3,500.00 133,750.00
Mayor's Charity Events	0.00 7,000.00 67,500.00 1,000.00	6,768.59 3,500.00 133,750.00 0.00	0.00 3,500.00 133,750.00	6,768.59 0.00 0.00	-6,768.59 3,500.00 133,750.00
	7,000.00 67,500.00 1,000.00	3,500.00 133,750.00 0.00	3,500.00 133,750.00	0.00 0.00	3,500.00 133,750.00
Giants	67,500.00 1,000.00	133,750.00 0.00	133,750.00	0.00	133,750.00
Salaries 20	1,000.00	0.00			
			410.05	-410.05	1,000.00
Salaries Recharge	08,176.00	264 909 11			
		201,000.11	253,858.85	11,050.26	243,266.89
Expenditure					
Advertising	500.00	0.00	208.35	-208.35	500.00
Audit Fees	3,610.00	949.85	1,504.15	-554.30	2,660.15
Bank Charges	0.00	182.80	0.00	182.80	-182.80
Carbon Management	25,000.00	0.00	10,416.65	-10,416.65	25,000.00
Books/Periodcals	240.00	0.00	100.00	-100.00	240.00
Ski Centre	500.00	0.00	208.35	-208.35	500.00
Contingencies	57,146.00	8,864.74	23,810.85	-14,946.11	48,281.26
Costs of Democracy	29,600.00	11,496.86	12,333.35	-836.49	18,103.14
Courses/Conferences	5,000.00	535.00	2,083.35	-1,548.35	4,465.00
Elections	5,500.00	6,161.57	5,500.00	661.57	-661.57
Furniture & Equipment	4,000.00	655.46	1,666.65	-1,011.19	3,344.54
Franking Machine	500.00	332.72	208.35	124.37	167.28
Insurance	6,000.00	5,181.09	6,000.00	-818.91	818.91
New Initiatives Fund	15,000.00	0.00	6,250.00	-6,250.00	15,000.00
	13,000.00	7,373.05	5,416.65	1,956.40	5,626.95
Postage	2,000.00	739.12	833.35	-94.23	1,260.88
Prof.Fees/Subs	7,500.00	2,684.77	3,125.00	-440.23	4,815.23
Stationery/Supplies	2,000.00	646.81	833.35	-186.54	1,353.19
Sponsorship Octagon Theatre	1,000.00	0.00	0.00	0.00	1,000.00
Telephone	2,500.00	1,080.31	1,041.65	38.66	1,419.69
	40,600.00	9,658.40	16,916.65	-7,258.25	30,941.60
Youth Council	2,000.00	0.00	833.35	-833.35	2,000.00
	10,480.00	-1,407.51	4,366.65	-5,774.16	11,887.51
Mayors Ball	0.00	83.33	0.00	83.33	-83.33
Grants	7,000.00	4,000.00	2,916.65	1,083.35	3,000.00
	67,500.00	112,476.34	111,458.35	1,017.99	155,023.66
Salaties/Wages 20	37,300.00	112,470.54	111,436.33	1,017.99	155,025.00
50	08,176.00	171,694.71	218,031.70	-46,336.99	336,481.29
	0	93,214.40	35,827.15	57,387.25	-93,214.40

# Yeovil Town Council August Actual V Budget

## **Grounds & General Maintenance**

	Budget Allocation	Actual YTD	Budget YTD	Variance	Remaining Budget
Income	Allocation	Actual 11D	לוו	Variance	Buugei
PRECEPT	339,770.00	169,885.00	169,885.00	0.00	169,885.00
Leases	2,090.00	522.00	524.00	-2.00	1,568.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Rents	17,800.00	493.61	7,416.65	-6,923.04	17,306.39
Sales of Gate & Tap Keys	100.00	66.50	41.65	24.85	33.50
Water Charges	1,000.00	0.00	0.00	0.00	1,000.00
Water Charges	1,000.00	0.00	0.00	0.00	1,000.00
	360,760.00	170,967.11	177,867.30	-6,900.19	189,792.89
Expenditure	300,700.00	170,307.11	177,007.30	-0,900.19	109,792.09
Allotment Maintenance (Corporate)	9,570.00	-1014.52	3,987.50	-5,002.02	10,584.52
Allotment Fence Repairs	2,000.00	1,395.00	833.35	561.65	605.00
Buildings & Electric Goar Knap	2,000.00	982.52	833.35	149.17	1,017.48
BKAC	250.00	61.80	104.15	-42.35	188.20
Leases	350.00	0.00	0.00	0.00	350.00
Labour	27,580.00	10,533.17	11,491.65	-958.48	17,046.83
Materials & Equipment	1,870.00	261.18	779.15	-517.97	1,608.82
Holiday Play Scheme	9,640.00	0.00	4,016.65	-4,016.65	9,640.00
Open Spaces: Doorstep Green	7,000.00	441.31	2,916.65	-2,475.34	6,558.69
Open Spaces: General	133,480.00	33,370.00	33,370.00	0.00	100,110.00
Open Spaces: Play Park Programme	30,000.00	0.00		-12,500.00	30,000.00
Open Spaces: Country Park	32,700.00	8,175.00	8,175.00	0.00	24,525.00
Enhancements: Play Area Upgrades	2,830.00	0.00	1,179.15	-1,179.15	2,830.00
Yew Tree Park Gate Opening	2,200.00	985.88	916.65	69.23	1,214.12
Play & Landscape Officer	13,200.00	0.00	5,500.00	-5,500.00	13,200.00
Playarea Enhancements	12,940.00	0.00	5,391.65	-5,391.65	12,940.00
Lights for Milford Hall	400.00	0.00	166.65	-166.65	400.00
Community Heritage Officer	10,000.00	0.00	4,166.65	-4,166.65	10,000.00
Protective Clothing	200.00	6.49	83.35	-76.86	193.51
Vehicle	1,350.00	1,319.18	562.50	756.68	30.82
Water Charges	1,000.00	563.31	416.65	146.66	436.69
Water Mains Refurbishment	2,200.00	0.00	916.65	-916.65	2,200.00
Electric Van	8,000.00	0.00	3,333.35	-3,333.35	8,000.00
Skate Parks	50,000.00	0.00	20,833.35	-20,833.35	50,000.00
	360,760.00	57,080.32	122,474.05	-65,393.73	303,679.68
	0	113,886.79	55,393.25	58,493.54	-113,886.79

# **Yeovil Town Council August Actual V Budget**

## **Building & Civic Matters**

Income	Budget Allocation	Actual YTD	Budget YTD	Variance	Remaining Budget
PRECEPT	252,820.00	126,410.00	126,410.00	0.00	126,410.00
Milford Hall Hire Fees	26,000.00	3,653.50	10,833.35	-7,179.85	22,346.50
Town House	1,000.00	0.00	416.65	-416.65	1,000.00
TownTiodoc	1,000.00	0.00	410.00	-410.00	1,000.00
	279,820.00	130,063.50	137,660.00	-7,596.50	149,756.50
Expenditure					
Community Safety	17,500.00	0.00	7,291.65	-7,291.65	17,500.00
CCTV	32,490.00	32,490.00	32,490.00	0.00	0.00
Litter/Grit Bins	700.00	0.00	291.65	-291.65	700.00
Millennium Clock	520.00		216.65	130.71	172.64
Monmouth Hall	0.00	85.35	0.00	85.35	-85.35
Monmouth Hall Refurbishment	60,000.00	0.00		-25,000.00	60,000.00
Milford Hall	38,200.00	18,398.54	15,916.65	2,481.89	19,801.46
Milford Hall Refurbishment	20,000.00	0.00	8,333.35	-8,333.35	20,000.00
Public Toilets - Peter St	22,520.00	10,114.50	9,383.35	731.15	12,405.50
Public Toilets - Petters Way	21,080.00	6,427.18	8,783.35	-2,356.17	14,652.82
Changing Places Toilet	5,000.00	0.00	2,083.35	-2,083.35	5,000.00
Public Noticeboards	500.00	0.00	208.35	-208.35	500.00
Band Costs	3,500.00	0.00	1,458.35	-1,458.35	3,500.00
Sports Development Officer	2,160.00	0.00	0.00	0.00	2,160.00
Town House - Business Rates	10,400.00	4,800.75	5,200.00	-399.25	5,599.25
Town House - (excluding Services)	7,000.00	1,875.03	2,916.65	-1,041.62	5,124.97
Town House - Electricity	1,600.00	642.50	666.65	-24.15	957.50
Town House - Gas	2,200.00	493.27	916.65	-423.38	1,706.73
Town House - Maintenance	10,000.00	2,237.15	4,166.65	-1,929.50	7,762.85
PA System	500.00	0.00	0.00	0.00	500.00
War Memorials	750.00	0.00	312.50	-312.50	750.00
Town Centre Environmental Improvements	8,000.00	0.00	3,333.35	-3,333.35	8,000.00
Town House - Water Charges	400.00	86.02	166.65	-80.63	313.98
St Georges Day Parade	300.00	0.00	125.00	-125.00	300.00
Defibrillator	10,500.00	-741.67	4,375.00	-5,116.67	11,241.67
CCTV Reserve	500.00	0.00	208.35	-208.35	500.00
Regalia	2,000.00	0.00	833.35	-833.35	2,000.00
Remembrance Sunday Video	1,500.00	0.00	625.00	-625.00	1,500.00
	279,820.00	77,255.98	135,302.50	-58,046.52	202,564.02
	0	52,807.52	2,357.50	50,450.02	-52,807.52

# Yeovil Town Council August Actual V Budget

## **Promotions & Activities Committee**

Tromotions & Activities Committee	.00		<b>-</b>		
	Budget		Budget		Remaining
	Allocation	Actual YTD	YTD	Variance	Budget
Income					
PRECEPT	101,040.00	50,520.00	50,520.00	0.00	50,520.00
Queen's Platinum Jubilee	0.00	2,000.00	0.00	2,000.00	-2,000.00
Yeovil Super Saturday	0.00	0.00	0.00	0.00	0.00
•					
	101,040.00	52,520.00	50,520.00	2,000.00	48,520.00
Evmonditure					
Expenditure	22 500 00	0.00	0.704.65	0.704.65	22 500 00
Christmas Lights	23,500.00	0.00	9,791.65	-9,791.65	23,500.00
Christmas Lights Installation	17,500.00	0.00	7,291.65	-7,291.65	17,500.00
Love Yeovil	1,000.00	0.00	0.00	0.00	1,000.00
Customised Souvenirs	650.00	0.00	270.85	-270.85	650.00
Christmas Lights Switch-On	500.00	0.00	0.00	0.00	500.00
Christmas Lights Comp	30.00	0.00	12.50	-12.50	30.00
Town Crier	1,070.00	0.00	445.85	-445.85	1,070.00
Yeovil Town Crier Open Champs	1,550.00	1,251.26	1,550.00	-298.74	298.74
Unity in the Community	2,000.00	2,000.00	833.35	1,166.65	0.00
Yeovil Super Saturday	7,000.00	947.50	2,916.65	-1,969.15	6,052.50
Open Spaces: YIB Officer	24,800.00	6,200.00	6,200.00	0.00	18,600.00
Open Spaces: Yeovil in Bloom	16,440.00	4,110.00	4,110.00	0.00	12,330.00
Queen's Platinum Jubilee	0.00	36,786.22	0.00	36,786.22	-36,786.22
Eats: Festival	5,000.00	750.00	2,083.35	-1,333.35	4,250.00
	101,040.00	52,044.98	35,505.85	16,539.13	48,995.02
	0.00	475.02	15,014.15	-14,539.13	-475.02

Yeovil Town Council

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Time: 11:46:42 Nominal Departmental Analysis (Detailed)

N/C From 4000 Tran Date From 01/08/2022 Tran No From 1 Department From 0 31/08/2022 Tran No To 99,999,999 N/C To 7520 Tran Date To Department To 999 PR & F - GENERAL Dept Number 1 Dept N/C 4001 Name PR&F - GEN - Bank Interest Tran Number Type Date **Details** Credit Balance Debit BR 02/08/2022 Interest 22.79 -22.79 62494 62499 BR 31/08/2022 Interest 102.62 -102.62 **Account Totals** 125.41 -125.41 <u>N/</u>C 4005 PR&F - GEN - Inc - Ski Centre Name Tran Number Type Date Details **Debit** Credit Balance 62492 15/08/2022 Monthly Use of Car Park (Former Ski Centre) 102.00 -102.00 **Account Totals** 102.00 -102.00 N/C 4006 Name PR&F - GENERAL - Inc - Mayors Ball **Balance** Tran Number Type Date Details Debit Credit 62493 BR 01/08/2022 Ball Tickets (4) 150.00 -150.00 23/08/2022 Ball Tickets (10) 62496 BR 375.00 -375.00 62497 BR 25/08/2022 Ball Tickets (23) 862.50 -862.50 62498 BR 31/08/2022 Ball Tickets (10) 375.00 -375.00 **Account Totals** 1,762,50 -1,762.50 PR&F - Exp - Bank Charges N/C 4032 Name Tran Number Type Date Debit **Details** Credit Balance РΙ 62400 01/08/2022 Autopay Charge 38.10 38.10 **Account Totals** 38.10 38.10 N/C 4070 PR&F - GEN - Exp - Contingencies Name Tran Number Type Date Details Credit Balance Debit 62472 19/08/2022 Donation - Ukraine 5,000.00 5,000.00 **Account Totals** 5,000.00 5,000.00 N/C 4080 <u>Name</u> PR&F - GEN - Exp - Costs of Democracy Tran Number Type Date Details Credit Debit Balance 62479 26/08/2022 Costs of Democracy 2,319.36 2,319.36 **Account Totals** 2,319.36 2,319.36 N/C 4090 PR&F - GEN - Exp - Courses/conferences Name Balance Tran Number Type Date Details Debit Credit 63644 Ы 22/08/2022 Themed Summit Event Fee 45.00 45.00 **Account Totals** 45.00 45.00 N/C 4130 Name PR&F - GEN - Exp - Furniture & equipment Tran Number Type Date **Details** Debit Credit **Balance** 62412 Ы 12/08/2022 Kyocera Printer/Maintenance 240.00 240.00 РΙ 62566 28/08/2022 Copy Charge - Photocopier 156.11 156.11 **Account Totals** 396.11 396.11 4170 N/C Name PR&F - GEN - Exp - PC Support Tran Number Type Date **Details** <u>Debit</u> Credit **Balance** 62468 ы 01/08/2022 Office 365 Business 72.80 72.80 ы 01/08/2022 EoFTTC Managed Service 200.00 200.00 62469 62470 ы 01/08/2022 IT Support 523.50 523.50

Date: 08/11/202 Time: 11:46:42	100	ovil Town Coun			Page: 2
	Nominal Depar	tmental Analy	sis (Detailed)		
62471 PI 62575 PC	01/08/2022 Monthly CSP Subscription 02/08/2022 Credit Office 365 Exchange		72.00	165.86	72.00 -165.86
62576 PC	02/08/2022 Credit Office 365 Business I			252.28	-252.28
		Account Totals	868.30	418.14	450.16
<u>N/C</u> 4190	Name PR&F - GEN - Exp - P	Prof. fees/subs			
Tran Number Type	Date Details		Debit	Credit	<u>Balance</u>
62370 PI	01/08/2022 Sage 50 Accounts/Payroll		273.71		273.71
		Account Totals	273.71		273.71
<u>N/C</u> 4210	Name PR&F - GEN - Exp - S	stationery/supplies			
Tran Number Type	<del></del>		<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
62555 PI 62562 PI	17/08/2022 Stationery 22/08/2022 Stationery		25.22 148.13		25.22 148.13
62563 PI	24/08/2022 Stationery		42.52		42.52
62564 PI	24/08/2022 Stationery		30.57		30.57
		Account Totals	246.44		<u>246.44</u>
<u>N/C</u> 4220	<u>Name</u> PR&F - GEN - Exp - T	elephone			
Tran Number Type			<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
62389 PI 62537 PI	01/08/2022 Call/Line Rental Charge 26/08/2022 Mobile Phones		69.15 140.55		69.15 140.55
02007	20/00/2022 Widdlio Thomas	Account Totals	209.70		209.70
N/C 4220	Name DD9E CEN Eve V	Neetland Leieure Comple	<del></del>		
<u>N/C</u> 4230 <u>Tran Number Type</u>	· ·	Vestland Leisure Comple:	x Debit	Credit	Balance
62585 PI	28/08/2022 Westland's Contribution		27,710.00	<u>or care</u>	27,710.00
		Account Totals	27,710.00		27,710.00
<u>N/C</u> 4240	Name PR&F - GEN - Exp - Y	outh Project Schemes			
Tran Number Type	<del></del>	outil Project Schemes	Debit	Credit	Balance
62398 PI	10/08/2022 Youth Service Projects		1,923.68		1,923.68
62413 PI	08/08/2022 Community Space		40.00		40.00
		Account Totals	1,963.68		<u>1,963.68</u>
<u>N/C</u> 4520		cp - Mayors Allowance			
Tran Number Type 62399 PI	<u>Date</u> <u>Details</u> 10/08/2022 Mayoral Allowance		<u>Debit</u> 873.37	<u>Credit</u>	<u>Balance</u> 873.37
02377 FI	10/00/2022 Wayorai Allowance	Account Totals	873.37		873.37
		<u>Department</u>	39,943.77	2,408.05	37,535.72
Dept Number 2	<u>Dept</u> PR & F - GRANTS				
<u>N/C</u> 4710	<u>Name</u> PR&F - GRANTS - Gra	ants			
Tran Number Type			<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
62388 PI	04/08/2022 Yeovil Art Group		500.00		500.00
		Account Totals	500.00		500.00
		<u>Department</u>	500.00		500.00
Dept Number 3	Dept PR & F - SALARIES				
<u>N/C</u> 4800	<u>Name</u> PR&F - SALARIES - V	Vages/salaries			
Tran Number Type			<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
62406 JD	27/08/2022 Employers Pension		3,119.40		3,119.40
62407 JD	27/08/2022 Payments		17,685.83		17,685.83

Date:	08/11/202	2 <u>Ye</u>	ovil Town Counc	<u>il</u>		Page: 3
Time:	11:46:42	Nominal Depa	artmental Analys	is (Detailed)		
62408 62414 62415 62416 62480 62571	JD PI PI PI JC PI	27/08/2022 Employers NIC 08/08/2022 Pension Deficit - May 08/08/2022 Pension Deficit - June 08/08/2022 Pension Deficit - July 26/08/2022 Costs of Democracy 19/08/2022 Pension Deficit - August	Account Totals  Department	1,768.81 527.00 527.00 527.00 527.00 24,682.04	2,319.36 2,319.36 2,319.36	1,768.81 527.00 527.00 527.00 -2,319.36 527.00 22,362.68
Dent N	Jumber 4	Dept GROUNDS & GENEI	DAL MAINTENANCE			
N/C	7004 <u>lumber</u> <u>Type</u>	Name G&GM - Inc - Rents  Date Details	3	Debit	Credit	Balance
62449	SI	18/08/2022 Allotment rent for the per	rind 18 August - 30	Debit	7.07	-7.07
02447	31	16/66/2022 Allothert Territor the per	Account Totals		7.07	<del>-7.07</del>
			<u>recount rotals</u>		<u>7.07</u>	<u>-7.07</u>
<u>N/C</u> <u>Tran N</u> 62450	7005 <u>Iumber</u> <u>Type</u> SI		of gates & tap keys <u>Account Totals</u>	<u>Debit</u>	<u>Credit</u> 5.00 5.00	<u>Balance</u> -5.00 -5.00
N. /O	7040					
N/C Tran N 62359 62360 62361 62375 62376 63645	7019  lumber Type SI SI SI PI PI PI	Name G&GM - Exp - Allote Date Details  09/08/2022 Structural Engineer Report 09/08/2022 Installation of Structural Engineer Inspet 02/08/2022 Skip Rental - Goar Knap 04/08/2022 Container Rental 25/08/2022 Padlocks	rt 50% of cost Piers at Elizabeth Flats	<u>Debit</u> 80.00  354.00  68.96	<u>Credit</u> 186.75 2,582.84 186.75	Balance -186.75 -2,582.84 -186.75 80.00 354.00 68.96
			Account Totals	502.96	2,956.34	-2,453.38
N/C	7040	Name G&GM - Exp - Build	ings & Electric Goar Knap			
<u>Tran N</u> 62477 62528	lumber Type BP PI 7050	Date Details 01/08/2022 Rates 10/08/2022 Electricity  Name G&GM - Exp - BKAG	Account Totals	<u>Debit</u> 122.00 124.38  246.38	<u>Credit</u>	<u>Balance</u> 122.00 124.38 <u>246.38</u>
	lumber Type	<del></del>		<u>Debit</u>	Credit	<u>Balance</u>
62533	PI	03/08/2022 Refreshments - BKAC		61.80		61.80
			Account Totals	61.80		61.80
<u>N/C</u> <u>Tran N</u> 62410 62411	7070 <u>Iumber</u> <u>Type</u> JD JD	Name G&GM - Exp - Labo Date Details 27/08/2022 Employers Pension 27/08/2022 Payments	ur Account Totals	<u>Debit</u> 343.59 1,692.54	<u>Credit</u>	Balance 343.59 1,692.54
			. issessific rotals	2,036.13		2,036.13
N/C	7093	Name G&GM - Exp - Oper	Spaces: Doorstep Greens			
	lumber Type			<u>Debit</u>	<u>Credit</u>	Balance
62395 62621	PI PI	04/08/2022 Electricity 02/08/2022 Reciprocating Saw		72.35 62.49		72.35 62.49
		. ,	Account Totals	134.84		134.84

Yeovil Town Council

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Time: 11:46:42 Nominal Departmental Analysis (Detailed)

N/C G&GM - Exp - Yew Tree Park - Gate Opening 7120 Name Credit Tran Number Type Date Details Debit **Balance** 62586 Ы 16/08/2022 Security 206.23 206.23 **Account Totals** 206.23 206.23 Department 219.93 3,188.34 2.968.41 Dept Number 5 Dept **BUILDING & CIVIC MATTERS** N/C 6005 Name B&CM - Inc - Milford Hall Hire Fees Tran Number Type Date Details Debit Credit Balance 62342 SI 04/08/2022 Hall Hire Fees 142.50 -142.50 62343 SI 04/08/2022 Hall Hire Fees 15.00 -15.00 04/08/2022 Hall Hire Fees 67.50 -67.50 62344 SI 62345 SI 04/08/2022 Hall Hire Fees 45.00 -45.00 62346 SI 04/08/2022 Hall Hire Fees 45.00 -45.00 62347 SI 04/08/2022 Hall Hire Fees 30.00 -30.00 SI 62348 04/08/2022 Hall Hire Fees 30.00 -30.00 62349 SI 04/08/2022 Hall Hire Fees 217.50 -217.50 62350 SI 04/08/2022 Hall Hire Fees 22.50 -22.50 04/08/2022 Hall Hire Fees 62351 SI 75.00 -75.00 08/08/2022 Hall Hire Fees SI 34.00 -34.00 62357 62358 SI 08/08/2022 Hall Hire Fees 11.50 -11.50 62448 SI 17/08/2022 Hall Hire Fees 60.00 -60.00 62451 SI 23/08/2022 Hall Hire Fees 25.50 -25.50SI 23/08/2022 Hall Hire Fees 62452 11.50 -11.50 62462 SI 31/08/2022 Hall Hire Fees 34.00 -34.00 62463 SI 31/08/2022 Hall Hire Fees 11.50 -11.50 31/08/2022 Hall Hire Fees 62464 SI 34.00 -34.00 62465 SI 31/08/2022 Hall Hire Fees 51.00 -51.00 62466 31/08/2022 Hall Hire Fees 11.50 -11.50 **Account Totals** 974.50 -974.50 N/C 6080 B&CM - Exp - Monmouth Hall Name <u>Details</u> Debit **Balance** Tran Number Type Date Credit 62409 JD 27/08/2022 Payments 982.59 982.59 62481 IC. 26/08/2022 Caretaker 982.59 -982.59 **Account Totals** 982.59 982.59 N/C 6090 Name B&CM - Exp - Milford Hall Credit Tran Number Type Date Details Debit Balance 62391 ы 05/08/2022 Inspections Heating 175.00 175.00 RP 01/08/2022 Rates 62478 536.00 536.00 62482 JD 26/08/2022 Caretaker 722.27 722.27 62534 Ы 40.83 40.83 05/08/2022 Keys Cut Ы 62535 05/08/2022 Internet 27.72 27.72 ы 62568 31/08/2022 Mobile Patrols 194 37 194 37 62570 Ы 25/08/2022 Cleaning 723.45 723.45 62583 Ы 24/08/2022 Replace Shutter Motors 650.00 650.00 **Account Totals** 3,069.64 3,069.64 6100 B&CM - Exp - Public Toilets Peter St N/C Name Tran Number Type Date **Details** Credit **Balance** Debit 62385 Ы 02/08/2022 Hand Dryers Service Plan 1,575.00 1,575.00 Ы 62401 04/08/2022 Water Charge 76.78 76.78 ы 560.79 62598 31/08/2022 Cleaning 560.79 62623 16/08/2022 Electricity 179.73 179.73 **Account Totals** 2,392.30 2,392.30

Yeovil Town Council

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## Time: 11:46:42 Nominal Departmental Analysis (Detailed)

B&CM - Exp - Public Toilets Petters Way N/C 6102 Name Credit Tran Number Type Date **Details** Debit **Balance** 62386 Ы 02/08/2022 Hand Dryers Service Plan 915.00 915.00 **Account Totals** 915.00 915.00 6190 N/C Name B&CM - Exp - Town House - Business Rates Tran Number Type Date Details <u>Debit</u> Credit **Balance** 62476 BP 01/08/2022 Rates 961.00 961.00 **Account Totals** 961.00 961.00 6200 N/C Name B&CM - Exp - Town House - (excluding services) <u>Tran Number</u> <u>Type</u> <u>Date</u> **Details Debit** Credit **Balance** JD 26/08/2022 Cleaner 260.32 260.32 62483 62565 Ы 26/08/2022 Duty of Care 79.80 79.80 62625 ы 31/08/2022 Waste Disposal 56.20 56.20 **Account Totals** 396.32 396.32 N/C 6210 Name B&CM - Exp - Town House - Electricity Tran Number Type Date Details Debit Credit Balance 62392 Ы 02/08/2022 Electricity 126.70 126.70 **Account Totals** 126.70 126.70 N/C 6212 <u>Name</u> B&CM - Exp - Town House - Gas Tran Number Type Date Details Debit Credit Balance Ы 04/08/2022 Gas 3.99 3.99 62394 **Account Totals** 3.99 3.99 6214 N/C Name B&CM - Exp - Town House - Maintenance Tran Number Type Date <u>Debit</u> Credit <u>Balance</u> **Details** 62390 Ы 05/08/2022 Inspections Heating 175.00 175.00 ы 222.25 62561 30/08/2022 Water Hygiene Service 222.25 ы 62622 24/08/2022 Lopperkit/Clearaway Baq 50.00 50.00 **Account Totals** 447.25 447.25 Department 9,294.79 1,957.09 7,337.70 Dept Number 11 Dept PROMOTIONS & ACTIVITIES N/C 5610 P&A - Exp - Yeovil Super Saturday Name Tran Number Type Date Details Debit Credit Balance 62396 Ы 03/08/2022 Map Illustrations 300.00 300.00 62455 Ы 23/08/2022 Punch and Judy Show 220.00 220.00 427.50 Ы 427.50 62467 19/08/2022 Marquee Hire **Account Totals** 947.50 947.50 Department 947.50 947.50

**Grand Totals** 

9,652.91

68,903.53

78,556.44

# Yeovil Town Council Policy, Resources & Finan September Actual V Budget

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	Budget	A atrial VTD	Durdensk VTD	Manianaa	Remaining
laceme	Allocation	Actual YTD	Budget YTD	Variance	Budget
Income	220 026 00	220 026 00	220 026 00	0.00	0.00
Precept	230,926.00	230,926.00	230,926.00	0.00	0.00
Bank Interest	500.00	1,583.69	250.02	1,333.67	-1,083.69
Ski Centre	1,250.00	612.00	625.02	-13.02	638.00
Mayor's Ball	0.00	5,737.50	0.00	5,737.50	-5,737.50
Mayor's Charity Events	0.00	6,768.59	0.00	6,768.59	-6,768.59
Grants	7,000.00	7,000.00	7,000.00	0.00	0.00
Salaries	267,500.00	267,500.00	267,500.00	0.00	0.00
Salaries Recharge	1,000.00	0.00	499.98	-499.98	1,000.00
	508,176.00	520,127.78	506,801.02	13,326.76	-11,951.78
Expenditure					
Advertising	500.00	85.00	250.02	-165.02	415.00
Audit Fees	3,610.00	2,949.85	1,804.98	1,144.87	660.15
Bank Charges	0.00	217.75	0.00	217.75	-217.75
Carbon Management	25,000.00	0.00	12,499.98	-12,499.98	25,000.00
Books/Periodcals	240.00	0.00	120.00	-120.00	240.00
Ski Centre	500.00	0.00	250.02	-250.02	500.00
Contingencies	57,146.00	9,612.35	28,573.02	-18,960.67	47,533.65
Costs of Democracy	29,600.00	13,816.22	14,800.02	-983.80	15,783.78
Courses/Conferences	5,000.00	1,418.00	2,500.02	-1,082.02	3,582.00
Elections	5,500.00	6,161.57	5,500.00	661.57	-661.57
Furniture & Equipment	4,000.00	1,057.66	1,999.98	-942.32	2,942.34
Franking Machine	500.00	332.72	250.02	82.70	167.28
Insurance	6,000.00	5,181.09	6,000.00	-818.91	818.91
New Initiatives Fund	15,000.00	0.00	7,500.00	-7,500.00	15,000.00
PC Support	13,000.00	8,241.35	6,499.98	1,741.37	4,758.65
Postage	2,000.00	1,039.12	1,000.02	39.10	960.88
Prof.Fees/Subs	7,500.00	5,901.24	3,750.00	2,151.24	1,598.76
Stationery/Supplies	2,000.00	707.61	1,000.02	-292.41	1,292.39
• • • •	1,000.00	1,000.00	1,000.02	0.00	0.00
Sponsorship Octagon Theatre	•	1,149.38		-100.60	
Telephone	2,500.00	•	1,249.98		1,350.62
Youth Project Schemes	40,600.00	12,464.38	20,299.98	-7,835.60	28,135.62
Youth Council	2,000.00	0.00	1,000.02	-1,000.02	2,000.00
Mayors Allowance	10,480.00	-534.14	5,239.98	-5,774.12	11,014.14
Mayors Ball	0.00	83.33	0.00	83.33	-83.33
Grants	7,000.00	4,000.00	3,499.98	500.02	3,000.00
Salaries/Wages	267,500.00	135,648.26	133,750.02	1,898.24	131,851.74
	508,176.00	210,532.74	260,338.04	-49,805.30	297,643.26
	0	309,595.04	246,462.98	63,132.06	-309,595.04

# Yeovil Town Council September Actual V Budget

# Grounds & General Maintenance

	Budget		Budget		Remaining
	Allocation	Actual YTD	YTD	Variance	Budget
Income					
PRECEPT	339,770.00	339,770.00	339,770.00	0.00	0.00
Leases	2,090.00	1044.00	1,046.00	-2.00	1,046.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Rents	17,800.00	602.52	8,899.98	-8,297.46	17,197.48
Sales of Gate & Tap Keys	100.00	76.50	49.98	26.52	23.50
Water Charges	1,000.00	6.98	0.00	6.98	993.02
	360,760.00	341,500.00	349,765.96	-8,265.96	19,260.00
Expenditure					
Allotment Maintenance (Corporate)	9,570.00	-402.43	4,785.00	-5,187.43	9,972.43
Allotment Fence Repairs	2,000.00	1,395.00	1,000.02	394.98	605.00
Buildings & Electric Goar Knap	2,000.00	1,104.52	1,000.02	104.50	895.48
BKAC	250.00	61.80	124.98	-63.18	188.20
Leases	350.00	0.00	0.00	0.00	350.00
Labour	27,580.00	12,569.30	13,789.98	-1,220.68	15,010.70
Materials & Equipment	1,870.00	762.39	934.98	-172.59	1,107.61
Holiday Play Scheme	9,640.00	4820.00	4,819.98	0.02	4,820.00
Open Spaces: Doorstep Green	7,000.00	516.13	3,499.98	-2,983.85	6,483.87
Open Spaces: General	133,480.00	66,740.00	66,740.00	0.00	66,740.00
Open Spaces: Play Park Programme	30,000.00	0.00	15,000.00	-15,000.00	30,000.00
Open Spaces: Country Park	32,700.00	8,175.00	16,350.00	-8,175.00	24,525.00
Enhancements: Play Area Upgrades	2,830.00	1415.00	1,414.98	0.02	1,415.00
Yew Tree Park Gate Opening	2,200.00	1,182.05	1,099.98	82.07	1,017.95
Play & Landscape Officer	13,200.00	6,600.00	6,600.00	0.00	6,600.00
Playarea Enhancements	12,940.00	6,470.00	6,469.98	0.02	6,470.00
Lights for Milford Hall	400.00	0.00	199.98	-199.98	400.00
Community Heritage Officer	10,000.00	0.00	4,999.98	-4,999.98	10,000.00
Protective Clothing	200.00	6.49	100.02	-93.53	193.51
Vehicle	1,350.00	1,407.82	675.00	732.82	-57.82
Water Charges	1,000.00	563.31	499.98	63.33	436.69
Water Mains Refurbishment	2,200.00	0.00	1,099.98	-1,099.98	2,200.00
Electric Van	8,000.00	0.00	4,000.02	-4,000.02	8,000.00
Skate Parks	50,000.00	0.00	25,000.02	-25,000.02	50,000.00
	360,760.00	113,386.38	180,204.86	-66,818.48	247,373.62
	0	228,113.62	169,561.10	58,552.52	-228,113.62

# Yeovil Town Council September Actual V Budget

## **Building & Civic Matters**

	Budget	A atual VTD	Budget	Variance	Remaining
Income	Allocation	Actual YTD	YTD	Variance	Budget
PRECEPT	252 920 00	252 920 00	252,820.00	0.00	0.00
Milford Hall Hire Fees	252,820.00 26,000.00	252,820.00 8,241.62		-4,758.40	17,758.38
Town House	1,000.00	0.00	13,000.02 499.98	-4,756.40 -499.98	1,000.00
Town House	1,000.00	0.00	499.90	-499.90	1,000.00
	279,820.00	261,061.62	266,320.00	-5,258.38	18,758.38
Expenditure					
Community Safety	17,500.00	0.00	8,749.98	-8,749.98	17,500.00
CCTV	32,490.00	32,490.00	32,490.00	0.00	0.00
Litter/Grit Bins	700.00	•	349.98	-349.98	700.00
Millennium Clock	520.00	347.36	259.98	87.38	172.64
Monmouth Hall	0.00	85.35	0.00	85.35	-85.35
Monmouth Hall Refurbishment	60,000.00	0.00		-30,000.00	60,000.00
Milford Hall	38,200.00	24,311.29	19,099.98	5,211.31	13,888.71
Milford Hall Refurbishment	20,000.00	0.00		-10,000.02	20,000.00
Public Toilets - Peter St	22,520.00	11,401.09	11,260.02	141.07	11,118.91
Public Toilets - Petters Way	21,080.00	9,555.73	10,540.02	-984.29	11,524.27
Changing Places Toilet	5,000.00	0.00	2,500.02	-2,500.02	5,000.00
Public Noticeboards	500.00	0.00	250.02	-250.02	500.00
Band Costs	3,500.00	0.00	1,750.02	-1,750.02	3,500.00
Sports Development Officer	2,160.00	0.00	0.00	0.00	2,160.00
Town House - Business Rates	10,400.00	5,761.75	6,240.00	-478.25	4,638.25
Town House - (excluding Services)	7,000.00	2,250.37	3,499.98	-1,249.61	4,749.63
Town House - Electricity	1,600.00	774.51	799.98	-25.47	825.49
Town House - Gas	2,200.00	497.26	1,099.98	-602.72	1,702.74
Town House - Maintenance	10,000.00	2,237.15	4,999.98	-2,762.83	7,762.85
PA System	500.00	0.00	0.00	0.00	500.00
War Memorials	750.00	0.00	375.00	-375.00	750.00
Town Centre Environmental Improvements	8,000.00	0.00	4,000.02	-4,000.02	8,000.00
Town House - Water Charges	400.00	86.02	199.98	-113.96	313.98
St Georges Day Parade	300.00	0.00	150.00	-150.00	300.00
Defibrillator	10,500.00	-1,983.67	5,250.00	-7,233.67	12,483.67
CCTV Reserve	500.00	0.00	250.02	-250.02	500.00
Regalia	2,000.00	0.00	1,000.02	-1,000.02	2,000.00
Remembrance Sunday Video	1,500.00	0.00	750.00	-750.00	1,500.00
	279,820.00	87,814.21	155,865.00	-68,050.79	192,005.79

0 173,247.41 110,455.00 62,792.41 -173,247.41

# Yeovil Town Council September Actual V Budget

## **Promotions & Activities Committee**

	Budget		Budget		Remaining
	Allocation	Actual YTD	YTD	Variance	Budget
Income	Allocation	Actual 11D	לוו	variance	Buugei
Income	101 010 00	404 040 00	404 040 00	0.00	0.00
PRECEPT	101,040.00	101,040.00	101,040.00	0.00	0.00
Queen's Platinum Jubilee	0.00	2,000.00	0.00	2,000.00	-2,000.00
Yeovil Super Saturday	0.00	0.00	0.00	0.00	0.00
	404040	100 0 10 00	101 010 00		
	101,040.00	103,040.00	101,040.00	2,000.00	-2,000.00
Expenditure					
Christmas Lights	23,500.00	0.00		-11,749.98	23,500.00
Christmas Lights Installation	17,500.00	0.00	8,749.98	-8,749.98	17,500.00
Love Yeovil	1,000.00	0.00	1,000.00	0.00	1,000.00
Customised Souvenirs	650.00	0.00	325.02	-325.02	650.00
Christmas Lights Switch-On	500.00	0.00	0.00	0.00	500.00
Christmas Lights Comp	30.00	0.00	15.00	-15.00	30.00
Town Crier	1,070.00	0.00	535.02	-535.02	1,070.00
Yeovil Town Crier Open Champs	1,550.00	1,251.26	1,550.00	-298.74	298.74
Unity in the Community	2,000.00	2,000.00	1,000.02	999.98	0.00
Yeovil Super Saturday	7,000.00	1,297.50	3,499.98	-2,202.48	5,702.50
Open Spaces: YIB Officer	24,800.00	12,400.00	12,400.00	0.00	12,400.00
Open Spaces: Yeovil in Bloom	16,440.00	8,220.00	8,220.00	0.00	8,220.00
Queen's Platinum Jubilee	0.00	36,786.22	0.00	36,786.22	-36,786.22
Eats: Festival	5,000.00	1,175.00	2,500.02	-1,325.02	3,825.00
	101,040.00	63,129.98	51,545.02	12,584.96	37,910.02
	0.00	39,910.02	49,494.98	-10,584.96	-39,910.02

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-115,463.00

-228.67

-102.00

-102.00

Balance

-525.00

-187.50

-75.00

-787.50

-375.00

-37.50

-187.50

-2,175.00

2,000.00

34.95

115,463.00

228.67

102.00

102.00

Credit

2,175.00

Nominal Departmental Analysis (Detailed)

N/C From 4000 Tran Date From 01/09/2022 Tran No From 1 Department From 0 30/09/2022 Tran No To 99,999,999 Department To 999 N/C To 7520 Tran Date To

PR & F - GENERAL Dept Number 1 Dept N/C 4000 <u>Name</u> PR&F - PRECEPT

Tran Number Type Date **Details** Debit Credit **Balance** 30/09/2022 Precept 2nd Half 63613 BR 115,463.00 -115,463.00

**Account Totals** 

N/C 4001 PR&F - GFN - Bank Interest

<u>Name</u>

Tran Number Type Date **Details Debit** Credit **Balance** 63604 BR 02/09/2022 CCLA Deposit Account 34.28 -34.28 63611 BR 30/09/2022 Interest 194.39 -194.39

**Account Totals** 

N/C 4005 Name PR&F - GEN - Inc - Ski Centre Tran Number Type Date **Details Debit** Credit **Balance** 

63573 15/09/2022 Monthly Use of Car Park (Former Ski Centre)

**Account Totals** 

N/C 4006 PR&F - GENERAL - Inc - Mayors Ball Name Tran Number Type Date Details

63594 BR 29/09/2022 Ball Tickets (14) 525.00 187.50 63605 BR 05/09/2022 Ball Tickets (5) BR 12/09/2022 Ball Tickets (2) 75.00 63606 787.50 63607 BR 14/09/2022 Ball Tickets (21) 63608 BR 20/09/2022 Ball Tickets (10) 375.00 BR 22/09/2022 Ball Ticket (1) 37.50 63609 BR 26/09/2022 Ball Tickets (5) 187.50 63610

**Account Totals** 

N/C 4019 Name PR&F - GEN - Exp - Advertising

Tran Number Type Date **Details Debit** Credit **Balance** Ы 14/09/2022 Advert - Allotments 85.00 85.00 62608 **Account Totals** 85.00

N/C 4020 PR&F - GEN - Exp - Audit Fees <u>Name</u>

Tran Number Type Date Details Debit Credit **Balance** 63842 РΙ 26/09/2022 Audit Fee 2021/22 2,000.00 2,000.00

> **Account Totals** 2,000.00

Debit

85.00

34.95

N/C 4032 Name PR&F - Exp - Bank Charges

Tran Number Type Date <u>Details</u> **Debit** Credit **Balance** 62632 01/09/2022 Autopay Charge 34.95 34.95

**Account Totals** 

4070 N/C Name PR&F - GEN - Exp - Contingencies

			'			
Tran Number	Type	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
62609	PI	13/09/2022	Funeral Arm Bands	19.71		19.71
62614	PI	18/09/2022	Mileage Claim	19.72		19.72
62618	PI	21/09/2022	Tablecloth/Napkins	27.00		27.00
63646	PI	03/09/2022	MDF Letters - Yeovil Art Space	247.50		247.50
63650	PI	09/09/2022	Flowers	30.10		30.10
63651	PI	09/09/2022	Black Tablecloth/Runner	55.92		55.92
63653	PI	11/09/2022	Framed Royal Image	95.00		95.00

Date: 08/11/2022 Yeovil Town Council Page: 2 Time: 11:50:21 Nominal Departmental Analysis (Detailed) ы 21/09/2022 Cake Topper 9.98 9.98 63678 63979 ы 19/09/2022 Music Charge 20.50 20.50 63980 РΙ 19/09/2022 Flowers 6.00 6.00 63981 Ы 21/09/2022 Refreshments 5.00 5.00 Ы 30/09/2022 Refreshments/Glitter Bow - Bruce 61.18 61.18 63983 63984 PΙ 30/09/2022 Town Crest Flag 150.00 150.00 **Account Totals** 747.61 747.61 4080 N/C Name PR&F - GEN - Exp - Costs of Democracy Details Credit Balance Tran Number Type Date Debit 62695 JD 27/09/2022 Costs of Democracy 2,319.36 2,319.36 **Account Totals** 2,319.36 2,319.36 N/C 4090 Name PR&F - GEN - Exp - Courses/conferences Tran Number Type Credit Date Details Debit Balance ы 01/09/2022 Pesticide Training 62607 461.00 461.00 ы 06/09/2022 Qualification Fee - CiLCA 410.00 410.00 63647 63982 Ы 21/09/2022 Arts Conference 12.00 12.00 **Account Totals** 883.00 883.00 N/C 4130 <u>Name</u> PR&F - GEN - Exp - Furniture & equipment Tran Number Type Date Details Debit Credit Balance 62556 ы 04/09/2022 Stereo Headset 36.66 36.66 62559 Ы 07/09/2022 Mobility Step Ramps 141.98 141.98 ы 63687 30/09/2022 Rental Water Cooler 223.56 223.56 **Account Totals** 402.20 402.20 4170 N/C Name PR&F - GEN - Exp - PC Support Tran Number Type Date Details **Debit** Credit **Balance** ы 62579 01/09/2022 Office 365 Business 72.80 72.80 01/09/2022 EoFTTC Managed Service ы 200.00 200.00 62580 ы 523.50 523.50 62581 01/09/2022 IT Support 62582 ы 01/09/2022 Monthly CSP Subscription 72.00 72.00 **Account Totals** 868.30 868.30 N/C 4180 PR&F - GEN - Exp - Postage Name Tran Number Type Date Debit Credit Balance **Details** 62634 ы 09/09/2022 Postage 300.00 300.00 **Account Totals** 300.00 300.00 N/C 4190 Name PR&F - GEN - Exp - Prof. fees/subs Tran Number Type Date Details Debit Credit Balance 62605 Ы 21/09/2022 SLCC Membership Fee - Sally 234.00 234.00 Ы 62611 16/09/2022 Affiliation Fee - SALC 2.712.97 2.712.97 Ы 269.50 269.50 62624 01/09/2022 Sage 50 Accounts/Payroll **Account Totals** 3,216,47 3,216,47 4210 N/C Name PR&F - GEN - Exp - Stationery/supplies Tran Number Type Date <u>Debi</u>t Credit Balance **Details** 62560 Ы 11/09/2022 Desk Mat Calendar 14.98 14.98 Ы 09/09/2022 Stationery 63652 45.82 45.82 **Account Totals** 60.80 60.80 N/C 4218 PR&F - GEN - Exp - Sponsorship Octagon Name Tran Number Type Date Details Debit Credit Balance Ы 05/09/2022 Sponsorship - Summer School 62584 1,000.00 1,000.00

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Dept Number 4

Dept

Yeovil Town Council

### Nominal Departmental Analysis (Detailed)

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**Account Totals** 1,000.00 1,000.00 N/C 4220 Name PR&F - GEN - Exp - Telephone Credit Tran Number Type Date Details Debit **Balance** 62629 Ы 01/09/2022 Call/Line Rental Charges 69.07 69.07 **Account Totals** 69.07 69.07 N/C 4225 Name PR&F - GEN - Exp - Website Tran Number Type Date Details Debit Credit **Balance** 13/09/2022 Web Support and Maintenance 750.00 750.00 62606 **Account Totals** 750.00 750.00 N/C 4240 PR&F - GEN - Exp - Youth Project Schemes Name <u>Debit</u> Tran Number Type <u>Date</u> **Details** Credit **Balance** Ы 21/09/2022 Youth Service Projects 1,923.68 62602 1.923.68 Ы 08/09/2022 Youth Club Provision 882.30 62603 882.30 **Account Totals** 2,805.98 2,805,98 N/C 4520 PR&F - GENERAL - Exp - Mayors Allowance Name Tran Number Type Date Details Debit Credit Balance Ы 21/09/2022 Mayoral Allowance 873.37 62604 873.37 **Account Totals** 873.37 873.37 Department 16,416.11 117,968.67 -101,552.56 Dept Number 2 Dept PR & F - GRANTS PR&F - PRECEPT - Grants N/C 4008 Name **Details** Debit Credit **Balance** Tran Number Type Date 63614 BR 30/09/2022 Precept 2nd Half 3,500.00 -3,500.00 **Account Totals** 3,500.00 -3,500.00 Department 3,500.00 -3,500.00 Dept Number 3 Dept PR & F - SALARIES N/C 4009 Name PR&F - PRECEPT - Salaries Tran Number Type Date **Details** Debit Credit <u>Balance</u> 63615 BR 30/09/2022 Precept 2nd Half 133,750.00 -133,750.00 **Account Totals** 133,750.00 -133,750.00 N/C 4800 Name PR&F - SALARIES - Wages/salaries Tran Number Type Date **Details** Debit Credit **Balance** Ы 01/09/2022 Pension Deficit - September 527.00 527.00 62572 3,602.87 3,602.87 62592 JD 27/09/2022 Employers Pension 62593 JD 27/09/2022 Payments 20,067.48 20,067.48 JD 62594 27/09/2022 Employers NIC 2.127.26 2,127.26 JC 2.319.36 62696 27/09/2022 Costs of Democracy -2.319.36 SI 693.33 -693.33 63666 30/09/2022 July to September 2022 63667 SI 30/09/2022 July to September 2022 On-Costs 140.00 -140.00 **Account Totals** 3,152.69 23,171.92 26,324.61 Department 26,324.61 136,902.69 -110,578.08 **GROUNDS & GENERAL MAINTENANCE** 

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G&GM - PRECEPT N/C 7000 Name Details Credit Tran Number Type Date Debit Balance 169,885.00 63618 BR 30/09/2022 Precept 2nd Half -169,885.00 <u>-169</u>,885.00 **Account Totals** 169,885.00 N/C 7002 Name G&GM - Inc - Leases Tran Number Type Date Details Debit Credit **Balance** SI 30/09/2022 Lease at Hillcrest/Higher Ryalls - Rent July to 522.00 -522.00 63668 **Account Totals** 522.00 -522.00 7004 N/C Name G&GM - Inc - Rents <u>Tran Number</u> <u>Type</u> <u>Date</u> **Details** Debit Credit **Balance** 06/09/2022 Allotment rent for the period 6 September - 30 SI -6.10 62484 6.10 SI 06/09/2022 Allotment rent for the period 5.02 -5.02 62485 62487 SI 06/09/2022 Allotment rent for the period of 6 September -3.50 -3.50 SI 15/09/2022 Allotment Rent for the period 01 October to 31 10.48 -10.4863246 63247 SI 15/09/2022 Allotment Rent for the period 01 January to 30 33.81 -33.81 29/09/2022 Compensation - TBL 63596 50.00 -50.00 **Account Totals** 108.91 -108.91 N/C 7005 G&GM - Inc - Sales of gates & tap keys Name <u>Balance</u> Tran Number Type Date Details Debit Credit 62486 SI 06/09/2022 Gate key deposit 5.00 -5.00 62488 SI 06/09/2022 Gate key deposit 5.00 -5.00 **Account Totals** 10.00 -10.00 7006 N/C Name G&GM - Inc - Water Charges Debit Credit **Balance** <u>Tran Number</u> <u>Type</u> <u>Date</u> **Details** 63248 SI 15/09/2022 Water Charges 6.98 -6.98 **Account Totals** 6.98 -6.98 N/C 7019 Name G&GM - Exp - Allotment Maintenance Tran Number Type **Details** Debit Credit **Balance** Date 62558 Ы 04/09/2022 Signs - Allotments 4.82 4.82 ы 16/09/2022 Removal of Brambles - Allotments 575.00 575.00 62612 63673 ы 02/09/2022 Materials - Larkhill Allotments 21.38 21.38 63674 ы 21/09/2022 Materials - Allotments 10.89 10.89 **Account Totals** 612.09 612.09 N/C 7040 Name G&GM - Exp - Buildings & Electric Goar Knap Tran Number Type Date Details Debit Credit Balance 62490 ΒP 01/09/2022 Rates 122.00 122.00 **Account Totals** 122.00 122.00 N/C 7070 Name G&GM - Exp - Labour Tran Number Type Date **Details** Debit Credit Balance 62596 JD 27/09/2022 Employers Pension 343.59 343.59 62597 JD 27/09/2022 Payments 1,692,54 1,692,54 **Account Totals** 2,036.13 2,036.13 N/C 7080 G&GM - Exp - Materials & Equipment Name Tran Number Type Date Details Debit Credit Balance ы 63649 07/09/2022 New Strimmer 444.17 444.17 Ы 28/09/2022 Materials - Course 57.04 57.04 63676

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### Nominal Departmental Analysis (Detailed)

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**Account Totals** 501.21 501.21 N/C 7091 Name G&GM - Exp - Holiday Play Scheme <u>Deb</u>it Credit Tran Number Type Date Details **Balance** 63655 30/09/2022 Schools Out Activities - 1/2 Year 4,820.00 4,820.00 4,820.00 4,820.00 **Account Totals** N/C 7093 G&GM - Exp - Open Spaces: Doorstep Greens Name Tran Number Type Date Details Debit Credit Balance Ы 05/09/2022 Electricity 74.82 74.82 62569 **Account Totals** 74.82 74.82 N/C 7100 Name G&GM - Exp - Open Spaces: Open spaces -<u>Tran Number</u> <u>Type</u> <u>Date</u> **Details** Debit Credit **Balance** Ы 29/09/2022 Open Spaces - 2nd Qtr 33,370.00 33,370.00 63661 **Account Totals** 33,370.00 33,370.00 N/C 7110 Name G&GM - Exp - Play Area Upgrades Tran Number Type Date **Details** Debit Credit **Balance** 63656 Ы 30/09/2022 Play Area Upgrades - 1/2 Year 1,415.00 1,415.00 **Account Totals** 1,415.00 1,415.00 N/C 7120 <u>Name</u> G&GM - Exp - Yew Tree Park - Gate Opening Tran Number Type Date Details Debit Credit Balance Ы 14/09/2022 Security 196.17 196.17 62613 **Account Totals** 196.17 196.17 N/C 7150 G&GM - Exp - : Play & Landscape Officer <u>Name</u> Tran Number Type Date Details Debit Credit Balance 30/09/2022 Landscape Officer - 1/2 Year 6,600.00 6,600.00 63657 **Account Totals** 6,600.00 6,600.00 7152 N/C <u>Name</u> G&GM - Exp - Play Area Repairs. Enhancements Tran Number Type <u>Date</u> **Details** Debit Credit **Balance** 63658 30/09/2022 Play Area Repairs - 1/2 Year 6,470.00 6,470.00 **Account Totals** 6,470.00 6,470.00 N/C 7210 G&GM - Exp - Vehicle <u>Name</u> Tran Number Type Date Credit **Details** Debit **Balance** 28/09/2022 Fuel - Van 63691 ы 88.64 88.64 **Account Totals** 88.64 88.64 Department 56,306.06 -114,226.83 170,532.89 Dept Number 5 Dept **BUILDING & CIVIC MATTERS** N/C 6000 Name **B&CM - PRECEPT** Tran Number Type Date Details Debit Credit **Balance** 63617 30/09/2022 Precept 2nd Half 126,410.00 -126,410.00 **Account Totals** 126,410.00 -126,410.00 N/C 6005 Name B&CM - Inc - Milford Hall Hire Fees Tran Number Type Date Details Debit Credit Balance 62511 SI 08/09/2022 Hall Hire Fees 135.00 -135.00 Date: 08/11/2022 Yeovil Town Council Page: 6

Time:	11:50:21	Nominal Departmental Analysis (De	etailed)		
62512	SI	08/09/2022 Hall Hire Fees		90.00	-90.00
62517	SI	08/09/2022 Hall Hire Fees		30.00	-30.00
62522	SI	08/09/2022 Hall Hire Fees		22.50	-22.50
62523	SI	08/09/2022 Hall Hire Fees		30.00	-30.00
62524	SI	08/09/2022 Hall Hire Fees		25.50	-25.50
62525	SI	08/09/2022 Hall Hire Fees		11.50	-11.50
62526	SI	08/09/2022 Hall Hire Fees		54.00	-54.00
62527	SI	08/09/2022 Hall Hire Fees		11.50	-11.50
62543	SI	14/09/2022 Hall Hire Fees 14/09/2022 Hall Hire Fees		25.50	-25.50
62544 62545	SI SI	14/09/2022 Hall Hire Fees 14/09/2022 Hall Hire Fees		11.50 34.00	-11.50 -34.00
62546	SI	14/09/2022 Hall Hire Fees		11.50	-11.50
62547	SI	15/09/2022 Hall Hire Fees		25.50	-25.50
62548	SI	15/09/2022 Hall Hire Fees		11.50	-11.50
62549	SI	15/09/2022 Hall Hire Fees		42.50	-42.50
62550	SI	15/09/2022 Hall Hire Fees		11.50	-11.50
62551	SI	15/09/2022 Hall Hire Fees		42.50	-42.50
62552	SI	15/09/2022 Hall Hire Fees		11.50	-11.50
62553	SI	15/09/2022 Hall Hire Fees		25.50	-25.50
62554	SI	15/09/2022 Hall Hire Fees		11.50	-11.50
62577	SI	15/09/2022 Hall Hire Fees		34.00	-34.00
62578 62619	SI SI	15/09/2022 Hall Hire Fees 22/09/2022 Hall Hire Fees		11.50 25.50	-11.50
62620	SI	22/09/2022 Hall Hire Fees		11.50	-25.50 -11.50
62627	SI	22/09/2022 Hall Hire Fees		25.50	-25.50
62628	SI	22/09/2022 Hall Hire Fees		11.50	-11.50
62693	SI	23/09/2022 Hall Hire Fees		34.00	-34.00
62694	SI	23/09/2022 Hall Hire Fees		11.50	-11.50
63565	SI	28/09/2022 Hall Hire Fees		34.00	-34.00
63566	SI	28/09/2022 Hall Hire Fees		11.50	-11.50
63587	SI	23/09/2022 Milford Hall Hire Fees - August & September		2,666.66	-2,666.66
63588	SI	28/09/2022 Milford Hall Hire Fees - October 2022		1,333.33	-1,333.33
63694	PI		194.37		194.37
63935 63936	SC SC	22/09/2022 Cancel - see tran 62627 22/09/2022 Cancel - see tran 62628	25.50 11.50		25.50 11.50
63937	SC	08/09/2022 Cancel - see trail 62526	54.00		54.00
63938	SC	08/09/2022 Cancel - see train 02320	11.50		11.50
63988	PC	30/09/2022 Cancel - see tran 63694	11.00	194.37	-194.37
		Account Totals	296.87	<u>5,079.36</u>	<u>-4,782.49</u>
N/C	6080	Name B&CM - Exp - Monmouth Hall			
Tran N	umber Type	<u>Date</u> <u>Details</u>	Debit	Credit	<u>Balance</u>
62595	JD		982.59		982.59
62697	JC	27/09/2022 Caretaker	702.07	982.59	-982.59
			002.50		
		Account Totals	982.59	982.59	
N/C	6090	Name B&CM - Exp - Milford Hall			
Tran N	umber Type	<u>Date</u> <u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
62491	BP	01/09/2022 Rates	536.00		536.00
62599	PI	07/09/2022 Electrical Repairs	490.00		490.00
62610	PI	12/09/2022 Electricity	278.18		278.18
62615	PI	20/09/2022 Alarm Response	35.00		35.00
62617	PI	'	220.00		220.00
62626	PI	05/09/2022 Internet	27.85		27.85
62698	JD		722.27		722.27
63675	PI	23/09/2022 Deadlock	17.24		17.24
63677 63686	PI PI	30/09/2022 Socket Set	19.16 222.25		19.16 222.25
63709	PI PI	3.9	222.25 621.35		2,621.35
63710	PI		723.45		723.45
63989	PI	· · · · · · · · · · · · · · · · · · ·	194.37		194.37
			107.12		
		<u> </u>	101.12		6,107.12

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Dept Number 8

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Time: 11:50:21 Nominal Departmental Analysis (Detailed)

B&CM - Exp - Public Toilets Peter St N/C 6100 Name **Details** Tran Number Type Date <u>De</u>bit Credit **Balance** 62600 Ы 08/09/2022 Foot Patrols 406.00 406.00 Ы 02/09/2022 Water Charges 64.39 64.39 62631 63685 Ы 15/09/2022 Electricity 182.91 182.91 РΙ 560.79 63715 30/09/2022 Cleaning 560.79 63716 Ы 29/09/2022 Consumables 72.50 72.50 **Account Totals** 1,286,59 1,286.59 6102 N/C B&CM - Exp - Public Toilets Petters Way Name <u>Debit</u> <u>Tran Number</u> <u>Type</u> <u>Date</u> **Details** Credit **Balance** 62587 Ы 02/09/2022 Toilet Recharge - 1st Qtr 2.722.55 2,722.55 Ы 08/09/2022 Foot Patrols 62601 406.00 406.00 **Account Totals** 3,128.55 3,128.55 N/C 6190 B&CM - Exp - Town House - Business Rates Name Tran Number Type Date Details <u>De</u>bit Credit Balance ΒP 01/09/2022 Rates 961.00 62489 961.00 **Account Totals** 961.00 961.00 N/C 6200 B&CM - Exp - Town House - (excluding services) Name Tran Number Type Date Details Credit **Balance** Debit 62557 Ы 04/09/2022 Coffee/Tea - Town House 35.78 35.78 62699 JD 27/09/2022 Cleaner 260.32 260.32 4.70 ы 05/09/2022 Refreshments 4.70 63648 63699 Ы 30/09/2022 Waste Disposal 74.54 74.54 **Account Totals** 375.34 375.34 6210 N/C B&CM - Exp - Town House - Electricity <u>Name</u> Tran Number Type Date **Details** <u>Debit</u> Credit **Balance** 02/09/2022 Electricity 132.01 132.01 62630 **Account Totals** 132.01 132.01 N/C 6212 B&CM - Exp - Town House - Gas Name Tran Number Type Date **Details** Debit Credit **Balance** ы 06/09/2022 Gas 62633 3.99 3.99 **Account Totals** 3.99 3.99 N/C 6270 B&CM - Exp - Defibrillator <u>Name</u> Details Credit Tran Number Type Date Debit Balance 29/09/2022 Contribution 1,242.00 63595 BR -1,242.00 **Account Totals** 1,242.00 -1,242.00 Department 13,274.06 133,713.95 -120,439.89 Dept Number 6 Dept PI ANNING PLANNING - PRECEPT N/C 5000 Name Details Debit Credit Balance Tran Number Type Date BR 63612 30/09/2022 Precept 2nd Half 500.00 -500.00 **Account Totals** 500.00 -500.00 Department 500.00 -500.00

JOINT BURIAL FUND

Dept

Date: 08/11/2022

Yeovil Town Council

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## Time: 11:50:21 Nominal Departmental Analysis (Detailed)

N/C 7500 **PRECEPT** Name Tran Number Type Date **Details** Credit **Balance Debit** 63619 BR 30/09/2022 Precept 2nd Half 36,692.00 -36,692.00 **Account Totals** 36,692.00 -36,692.00 Department 36,692.00 -36,692.00 Dept Number 11 Dept PROMOTIONS & ACTIVITIES N/C 5500 P&A - PRECEPT <u>Name</u> Tran Number Type Date Details <u>Debit</u> Credit Balance 63616 30/09/2022 Precept 2nd Half 50,520.00 -50,520.00 **Account Totals** 50,520.00 -50,520.00 N/C 5610 P&A - Exp - Yeovil Super Saturday <u>Name</u> Tran Number Type Date **Details** Debit Credit Balance РΙ 02/09/2022 Advert 175.00 175.00 Ы 17/09/2022 Balloon Twisting - Cancellation Fee 63684 175.00 175.00 **Account Totals** 350.00 350.00 P&A - Exp - Open Spaces: YIB Officer N/C 5620 <u>Name</u> Tran Number Type Date **Details** <u>Debit</u> Credit <u>Balance</u> 29/09/2022 YIB Officer - 2nd Qtr 6,200.00 6,200.00 63659 **Account Totals** 6,200.00 6,200.00 N/C 5630 P&A - Exp - Open Spaces: Yeovil in Bloom <u>Name</u> Tran Number Type Date **Details Debit** Credit <u>Balance</u> 63660 Ы 29/09/2022 YIB Working Budget - 2nd Qtr 4,110.00 4,110.00 **Account Totals** 4,110.00 4,110.00 N/C 5650 Name P&A - Exp - Eats: Festival Tran Number Type Date **Details** <u>Debit</u> Credit **Balance** 63771 Ы 18/09/2022 Event Support - Eat Festivals 425.00 425.00 **Account Totals** 425.00 425.00 Department -39,435.00 11,085.00 50,520.00

**Grand Totals** 

123,405.84

650,330.20

-526,924.36

# 11/061 2022/23 BUDGET MONITORING REPORT FOR THE PERIOD ENDING 31st OCTOBER 2022 (MONTH 1 – 7)

#### **Purpose of Report**

The purpose of this report is to provide Members with the current projections of the expected spending and income against the Council's approved budget for the financial year 2022/23, and to explain significant variances against budget.

#### **Background**

The 2022/23 budget was approved by Town Council on 2<sup>nd</sup> February 2022.

Committee	£
Policy, Resources and Finance	505,426
Buildings and Civic Matters	252,820
Grounds and General Maintenance	339,770
Planning	1,000
Promotions and Activities	101,040
Total Committees Budget	1,200,056
Joint Burial Committee	73,384
Total Budget Requirement	1,273,440

This report focuses on the Total Committees Budget (figures for the Joint Burial Committee are excluded)

#### Summary of expected spending and income against budget

The projected position as at 31<sup>st</sup> March 2023 is £1,148,260 against the budget of £1,200,056 shows an **underspend** of £51,796 (4.3%). This is summarised within Appendix A of this report. The detail and the significant variances is highlighted within Appendix B.

The Committee is **RECOMMENDED** to note the report.

(Amanda Card, Town Clerk – 01935 382424 or amanda.card@yeovil.gov.uk)

# Appendix A

Yeovil Town Council	- 2022/23 E	Budget Mo	onitoring (l	Month 1 to	Month 7)	
Committee		2021/22		2022/23		
	£ £ £		£	£		
	Annual Budget	Actual Total at 31/03/22	Variance	Annual Budget	Expected Total at 31/03/23	Variance
Policy Resources and Finance						
Expenditure	544,402	418,670	125,732	508,176	468,034	40,142
Income	(4,750)	(2,802)	(1,948)	(2,750)	(4,893)	2,143
Net Expenditure	539,652	415,869	123,783	505,426	463,141	42,285
Buildings and Civic Matters						
Expenditure	245,180	165,251	79,929	279,820	248,734	31,086
Income	(26,500)	(22,482)	(4,018)	(27,000)	(25,279)	(1,721)
Net Expenditure	218,680	142,769	75,911	252,820	223,455	29,365
Grounds and General Maintenance						
Expenditure	272,570	310,382	(37,812)	360,760	361,318	(558)
Income	(20,990)	(20,353)	(637)	(20,990)	(26,363)	5,373
Net Expenditure	251,580	290,028	(38,448)	339,770	334,955	4,815
Planning						
Expenditure	1,000	544	456	1,000	0	1,000
Income	0	0	0	0	0	0
Net Expenditure	1,000	544	456	1,000	0	1,000
Promotions and Activities Committee						
Expenditure	102,550	87,771	14,779	101,040	126,709	(25,669)
Income	0	(2,000)	2,000	0	0	0
Net Expenditure	102,550	85,771	16,779	101,040	126,709	(25,669)
Total Yeovil Town Council						
Expenditure	1,165,702	982,617	183,085	1,250,796	1,204,795	46,001
Income	(52,240)	(47,637)	(4,603)	(50,740)	(56,535)	5,795
Net Expenditure	1,113,462	934,980	178,482	1,200,056	, ,	

# Appendix B

			Policy,	Resou	rces & Fi	nance C	ommitte	ee
		2021/22					20	22/23
					Month 1 - 7	Full year	Estimated (over) /	Notes
	Budget £	Actual £	(Over)/ Under £	Budget	spent 10/31/2022	estimated spend to 3/31/2023	under spend £	
EXPENDITURE								
Advertising	500	205	295	500	85	500	0	
Audit fees	3,470	2,284	1,186	3,610	2,950	3,000	610	
Books/periodicals	240	356	(116)	240	0	240	0	
Carbon Management	25,000	0	25,000	25,000	0	25,000	0	
Contingencies	53,022	5,577	47,445	57,146	2,069	20,000	37,146	Hire of Baptish Church (£425); Church costs - civic service (£145); Jubilee Beacon Lighting Event (£2,700 - P&A); Donation to Ukraine (£5,000 - Grants)
Cost of Elections	1,500	7,918	(6,418)	5,500	6,162	6,162	(662)	Elections brought forward by one year
Costs of Democracy	29,200	24,731	4,469	29,600		29,600	, ,	
Courses/conferences	5,000	45	4,955	5,000		2,500		
Franking Machine	500	581	(81)	500	333	500	0	
Furniture, office equipment & servicing	4,000	5,575	(1,575)	4,000	1,086	2,000	2,000	
Grants	7,000	19,050	(12,050)	7,000	9,000	12,000	(5,000)	Donation to Ukraine (£5,000) - funded from Contingency
Insurance	6,000	5,078	922	6,000	5,181	5,181	819	
Mayoral allowance	10,170	10,170	0	10,480	(534)	5,579	4,901	Mayor paid back £4,901 which was not spent in 2021/22
Miscellaneous	0	674	(674)	0	265	700	(700)	Stripe Payments (online payment fees); bank charges
New Initiatives Fund	10,300	3,900	6,400	15,000	0	15,000	0	
PC Support	12,500	11,761	739	13,000	· · · · · · · · · · · · · · · · · · ·	13,440		
Postage	2,000	1,223	777	2,000		2,078	, ,	
Prof. fees/subs	7,500	9,785	(2,285)	7,500	6,201	8,000	(500)	
PWLB Loan Repayments Regalia	30,000 2,000	447	30,000 1,553	0	0	0	0	
Salaries	260,000	249,529	1,333	267,500	157,291	267,500	0	
Ski Centre	500	0	500	500	0	207,000	500	
Sponsorship (Octagon		1 000	0		1 000	1 000		
Theatre - SLA)	1,000	1,000	U	1,000		1,000		
Stationery/supplies	2,500	738	1,762	2,000		1,500		
Telephone Website	2,500	2,641	(141)	2,500	·	2,454		Makaita haating and assessed
Website Westlands	8,000 27,800	3,027 27,800	4,974 0	0	750 0	1,500 0	(1,500) n	Website hosting and support
Youth Council	2,000	0	2,000	2,000	0	2,000	0	
Youth Services	30,200	24,576	5,624	40,600		40,600		
Total Expenditure	544,402	418,670	125,732	508,176		468,034	40,142	
INCOME								
Investment Interest	(2,500)	(478)	(2,022)	(500)	(1,584)	(2,000)	1,500	<u> </u>
Community Infrastructure Levy	0	0	0	0	(669)	(669)	669	Not guaranteed income. Will be transferred to CIL reserve as if not used within 5 years will have to be repaid to South Somerset District Council.
Miscellaneous	ا	n	Λ	n	n	n	0	repaid to could confered District Coulding.
Ski Centre	(1,250)	(1,224)	(26)	(1,250)	(714)	(1,224)	J	
Salary Recharge	(1,000)	(1,100)	100	(1,000)		(1,000)		
Total Income	(4,750)	(2,802)	(1,948)	(2,750)		(4,893)		
Net Expenditure	539,652	415,869	123,783	505,426	233,884	463,141	42,285	

		Gro	ounds a	and Ge	neral Ma	aintenan	ce Comr	nittee
		2021/22						022/23
	1	2021/22			Month 1 - 7	Full year	Estimated	
	2020/21 £	Actual £	(Over)/ Under £	Budget	spent 10/31/2022	estimated spend to 3/31/2023	(over) / under spend £	Notes
EXPENDITURE								
Allotment Maintenance	9,200	19,394	(10,194)	9,570	2,359	11,929	(2,359)	
Allotments - Fence Repairs	1,000	22,429	(21,429)	2,000	1,395	2,000	0	
Best Kept Allotments Competition	250	0	250	250	86	100	150	
Community Heritage Officer	10,000	10,000	0	10,000	0	10,000	0	
Electric Van				8,000	0	8,000	0	
Goar Knap - Building	2,000	1,862	138	· ·		2,103	(103)	
Holiday Playscheme	9,270	9,270	0	9,640	4,820	9,640	0	
contribution								
Labour	26,520	21,943	*		14,605		2,542	
Leases	350	335	15	350	0	350	0	
Materials and equipment	1,800	1,149	651	1,870	1,144	1,870	0	
Open spaces:	400	0	400	400	0	400	0	
Lights for Milford Park	400	122 400	400		0		0	
Open Spaces	133,480	133,480	0	133,480	66,740	133,480	0	
Play and Landscape Officers	12,690	12,690	0	13,200	6,600	13,200	0	
Play Area								
Repairs/Enhancements	12,440	12,440	0	12,940	6,470	12,940	0	
Play Area Upgrade	2,720	2,720	0	2,830		2,830	0	
Playpark Programme	10,000	10,000	0	30,000		30,000		
Skateparks	0	0	0	50,000		50,000		
Door Step Green	1,000	6,256	(5,256)	· ·				
Country Park	32,700	32,700	0	32,700	8,175	32,700	0	
Yew Tree Park - Gate	2,200	2,405	(205)	2,200	1,182	2,364	(164)	
Opening	2,200	,						
Protective Clothing	0	99	(99)		6	100	100	
Site Surveys	0	7,357	(7,357)		0	0	0	
Trackways	0	1,307	(1,307)		0	0	0 (500)	
Vehicle	1,350	448	902	1,350			` ,	Fuel prices, van getting older
Water charges	1,000	2,096	(1,096)	1,000	563	1,127	(127)	
Water Mains Refurbishment/Repairs	2,200	0	2,200	2,200	0	2,200	0	
Total Expenditure	272,570	310,382	(37,812)	360,760	118,721	361,318	(558)	
INCOME								
Taps & keys	(100)	(18)	(82)	(100)	(113)	(100)	0	
Contribution towards cost of	0	٥	0	0	(2,956)	(2,956)	2 956	Invoice raised but not yet paid.
Elizabeth Flats works	J	۷	J		(2,900)	(2,930)	2,900	mivoloc raisca but not yet paid.
Access & Easements	0	0	0	0	0	0	0	
Rent	(17,800)	(16,710)	(1,090)	(17,800)	, ,	` '	714	
Lease	(2,090)	(2,088)	, ,	(2,090)	, ,	, ,	0	
Water Charge	(1,000)	(1,537)	537	(1,000)				
Total Income	(20,990)	(20,353)	(637)	(20,990)	(25,331)	(26,363)	5,373	
Net Expenditure	251,580	290,028	(38 440)	339,770	93,390	334,955	4,815	
net Expenditure	201,000	230,020	(38,448)	555,110	33,330	334,333	4,013	

	Buildings & Civic Matters Committee												
		2021/22						)22/23					
					Month 1 - 7	Full year	Estimated	Notes					
	2020/21 £	Actual £	(Over)/ Under £	Budget	spent 10/31/2022	estimated spend to 3/31/2023	(over) / under spend £						
EXPENDITURE					_		_						
Band Costs CCTV	3,500 32,490	3,500 32,490	0	3,500 32,490		3,500 32,490	0						
Changing Places	0	0	0	5,000		5,000	0						
Community safety	2,500	0	2,500	*		17,500	(2.442)						
Defibrillator Litter/Grit bins	9,000 700	14,885 0	(5,885) 700			12,942 200	(2, <del>44</del> 2) 500	additional externally funded defibrillator					
Milford Hall - Business	5,000	3,870	1,130	5,200	3,756	5,364	(164)						
Rates Milford Hall Bunning Coats	15 000	22 627	(7.607)	20.000	16 760	20,000	0						
Milford Hall - Running Costs  Milford Hall - Security	15,000	22,687	(7,687)		·	·	600						
Milford Hall - SSDC	3,250	2,721 11,648	529					No invoices received for 2022/23					
Recharges	7,100	11,040	(4,548)	10,000	4,233	12,000	(2,000)	INO INVOICES received for 2022/23					
Milford Hall Refurbishments				20,000	0	0	20,000						
Millennium Clock	500	0	500	520	1,472	1,472	(952)	Cleaning of millenium clock (agreed 21/06/22)					
Monmouth Hall - Running Costs	16,870	5,099	11,771	0	0	0	0						
Monmouth Hall Business Rates	820	0	820	0	0	0	0						
Monmouth Hall	60,000	18,645	41,355	60,000	85	60,000	0						
refurbishment PA System	500	510	(10)			577	(77)						
Painting of Town House	0	201	(201)	0	0	0	0						
Public noticeboards	500	479	21	500	0	1,200	(700)	Replacement noticeboard at Larkhill that was stolen					
Peter Street Public Toilet -	7,340	7,378	(38)	7,000	3,875	7,000	_						
Cleaning (inc toilet rolls) Peter Street Public Toilet -		·				·	(4.0=0)						
Security	5,800	3,710	2,090	5,200	4,141	7,070	,	£1,246 c/f from 2021/22					
Peter Street Public Toilet - Business Rates Peter Street Public Toilet -	3,200	(3,194)	6,394	3,200	0	0	3,200	Budget no longer required, public conveniences exempt from Business Rates					
Other Running costs (electric/water/repairs) Petters Way Public Toilet -	7,120	6,923	197	7,120	3,927	7,120	0						
SSDC Recharge (cleaning/water/electricity)	11,400	9,806	1,594	11,400	5,374	10,800	600						
Petters Way Public Toilet - Security	5,000	3,710	1,290	5,000	4,139	6,236	(1,236)	£1,224 c/f from 2021/22					
Petters Way Public Toilet - Business Rates	2,650	(2,645)	5,295	2,650	0	0	2,650	Budget no longer required, public conveniences exempt from Business Rates					
Petters Way Public Toilet - Other Running costs (repairs)	2,030	1,344	686	,		4,365	, ,	Shutter replacement (£1,870)					
Regalia Sports Development Officer	0	0	0	2,000		2,000		Moved from PR&F					
(SSDC)	2,160	0	2,160	2,160	0	0	2,160	No Sports Development Officer currently at SSDC					
Remembrance Sunday Video	0	1,500	(1,500)	1,500	0	0	1,500						
St Georges Day Parade	300	300	0	300	0	300	0						
Town Centre Environmental Improvements	8,000	0	8,000	8,000	0	0	8,000						
Town House - CCTV Reserve	500	0	500	500	0	500	0						
Town House - business	10,000	9,606	394	10,400	6,723	10,000	400						
rates Town House - electricity	1,600	147	1,453				75						
Town House - gas	2,200	1,887	313			1,000	1,200						
Town House - repairs and maintenance	10,000	2,423	7,577	10,000	2,237	10,000	0						
Town House - water charges	400	153	247	400	86	300	100						
Town House (excluding services)	7,000	6,968	32	7,000	2,562	5,123	1,877						
War memorials	750	0	750				0						
Total Expenditure INCOME	245,180	166,751	78,429	279,820	98,089	248,734	31,086						
Defibrillator Contributiion	0	(9,844)	9,844		(2,442)		•	Contributions for external sources					
Milford Hall Town House	(25,000) (1,500)	(12,639) 0	(12,362) (1,500)	•	, ,	(20,395) 0	(5,605) (1,000)	Awaiting finalising of lease with FTS					
Total Income	(26,500)	(22,482)	(4,018)			(25,279)	(1,721)						
Net Expenditure	218,680	144,269	74,411	252,820	91,063	223,455	29,365						

	Planning Committee										
		2021/22					2				
	2020/21 £	Actual £	(Over)/ Under £	Budget	Month 1 - 6 spent 9/30/2022	estimated spend to 3/31/2023	Estimated (over) / under spend £				
EXPENDITURE											
Planning	1,000	544	456	· ·		0	1,000				
Total Expenditure	1,000	544	456	1,000	0	0	1,000				
INCOME	0	0	0	0	0	0	0				
Total Income	0	0	0	0	0	0	0				
Net Expenditure	1,000	544	456	1,000	0	0	1,000				

			Pro	motion	s & Acti	vities Co	ommittee	
		2021/22						022/23
	2020/21 £	Actual £	(Over)/ Under £	Budget	Month 1 - 7 spent 10/31/2022	Full year estimated spend to 3/31/2023	Estimated (over) / under spend £	
EXPENDITURE								
Christmas Lights	23,500	20,485	3,015	23,500	147	16,217	7,283	Extension of Christmas Lights lease; no Christmas Tree
Christmas Lights Competition	30	0	30	30	0	0	30	
Christmas Lights Installation/Safety Checks	17,000	15,025	1,975	17,500	0	14,365	3,135	Extension of Christmas Lights lease; no Christmas Tree
Christmas Lights Switch On	500	0	500	500	0	500	0	
Customised souvenirs Eats:Festival Love Yeovil Resourcing VE Day	650 9,000 1,000	0	1,000	1,000	0	650 5,000 1,000	0	
Celebrations	0	3,596	(3,596)	0	36,786	36,786	(36,786)	Funded from Reserve
Queen's Jubilee Beacon Lighting Event	0	0	0	0	0	2,700	(2,700)	Funded From Contingency
Super Saturday Town Crier Unity in the Community Yeovil in Bloom Officers	6,500 1,030 550	0 0	1,211 1,030 550 0	1,070 0	1,298 0 0	7,000 0 0	1,070 0	No Town Crier for the majority of the year
Yeovil in Bloom Working Budget	24,800 16,440	24,800 16,501	(61)	24,800 16,440	12,400 82,200	24,800 16,440		
Yeovil Open Town Crier Competition	1,550	0	1,550	1,550	1,251	1,251	299	
Yeovil Together  Total Expenditure	0 <b>102,550</b>	1,100 <b>87,771</b>	(1,100) <b>14,779</b>			2,000 <b>126,709</b>		
	102,550	07,771	14,779	101,040	135,257	126,709	(27,669)	
INCOME Souvenirs	0	(2,000)	2,000	0	(2,000)	(2,000)	2,000	
Super Saturday Total Income	0	<b>(2,000)</b>	<b>2,000</b>	<b>0</b>	<b>(2,000)</b>	(2,000)	<b>2,000</b>	
. 3 (8) 1110 31110		(=,000)	_,000		(=,000)	(=,000)	_,,,,,	
Net Expenditure	102,550	85,771	16,779	101,040	133,257	124,709	(25,669)	

#### 11/062 CHANGE OF MEETING DATES

We have received correspondence from Jason Vaughan – Director of Finance and Governance at Somerset County Council regarding Precept requirements for the financial year 2023/24.

Ordinarily, the completed precept form is due back to South Somerset District Council by 31<sup>st</sup> January, however, currently Yeovil Town Council has an arrangement that aligns with the Committee cycles, with the precept being agreed the Council meeting in February (which is the first Tuesday in February) and the precept form sent the following day. The meeting this year will be on 7<sup>th</sup> February 2023.

You will see on the accompanying letter that the from is now required to be returned by Friday 20<sup>th</sup> January 2023. The letter also says if you have any difficulties in submitting the form by the due date to contact the District Council that issued the request at the earlier opportunity.

It is not possible to meet the Friday 20<sup>th</sup> January 2023 date and be able to carry out all the Committee meetings and have the Precept agreed by Town Council (the precept must be approved by Town Council). However, there is scope to bring the submission date significantly forward so that the form can be submitted on Wednesday 25<sup>th</sup> January 2023.

	Programmed Date	Proposed Date			
Grounds and General Maintenance Committee	Monday 9 <sup>th</sup> January 2023	Monday <b>9</b> <sup>th</sup> January 2023			
Promotions and Activities Committee	Tuesday 10 <sup>th</sup> January 2023	Tuesday <b>10</b> <sup>th</sup> January 2023			
Planning Committee	Monday 16 <sup>th</sup> January 2023	Monday <b>23</b> <sup>rd</sup> January 2023			
Buildings and Civic Matters Committee	Tuesday 17 <sup>th</sup> January 2023	Monday <b>16</b> <sup>th</sup> January 2023			
Policy, Resources and Finance Committee	Tuesday 24 <sup>th</sup> January 2023	Tuesday <b>17</b> <sup>th</sup> January 2023			
Town Council	Tuesday 7 <sup>th</sup> February 2023	Tuesday <b>24</b> <sup>th</sup> January 2023 (therefore no need for a further meeting in February)			

The budget for Planning Committee is static and therefore it is assumed that is will not need agreeing again in January.

Going forward, it is likely that the deadline for submitting the precept notification form will be around the same time each year, and so the same issue will be faced each year.

The ideal solution would be to set the precept in December (at a later date than usual upon receipt of the tax base) as generally it is resolved "to approve the draft budget

for the financial year 2022/23 (subject to receiving the tax base from South Somerset District Council for 2022/23; and the Crematorium and Cemetery Committee final budget)". However, the Crematorium and Cemetery Committee final budget is not received until the second Wednesday in January.

Therefore, it is suggested that going forward the meetings will follow the same pattern as proposed for 2023 (subject to the New Somerset Council satisfied that the precept will always be a few days late).

	Proposed Date 2024	Proposed Date 2025			
Grounds and General Maintenance Committee	Monday 8 <sup>th</sup> January 2024 Monday 6 <sup>th</sup> January 202				
Promotions and Activities Committee	Tuesday 9 <sup>th</sup> January 2024	Tuesday 7 <sup>th</sup> January 2025			
Planning Committee	Monday 22 <sup>nd</sup> January 2024	Monday 20 <sup>th</sup> January 2025			
Buildings and Civic Matters Committee	Monday 15 <sup>th</sup> January 2023	Monday 13 <sup>th</sup> January 2025			
Policy, Resources and Finance Committee	Tuesday 16 <sup>th</sup> January 2024	Tuesday 14 <sup>th</sup> January 20245			
Town Council	Tuesday 23 <sup>rd</sup> January 2024 (therefore no need	Tuesday 21 <sup>st</sup> January 2025 (therefore no need			
	1	for a further meeting in February)			

Members are welcome to submit suggestions.

#### The Committee is **RECOMMENDED**:

- (1) to note the report;
- (2) to agree on the proposed change of dates of meetings for 2023;
- (3) to agree the dates going forward follow the same pattern at those proposed in (2); (subject to the New Somerset Council satisfied that the precept will always be a few days late).

(Amanda Card, Town Clerk – 01935 382424 or amanda.card@yeovil.gov.uk)

#### **Somerset County Council**

County Hall, Taunton Somerset, TA1 4DY



To all City, Town and Parish Councils Please ask for: Cllr Bill Revans

Email: Bill.revans@somerset.gov.uk

Date: 1st November 2022

Dear Colleague,

I am writing to inform you of our plans for the transfer of your precept collected with Council Tax in the 2023/24 financial year, and to update you on the challenges facing local government finances. The very significant national situation may lead you to consider carefully how you might use the greater flexibility you have in setting your precept.

### **Single Payment of 2023/24 Parish Precepts**

You will find attached to this letter our request for information about your precept for the financial year 2023/24. This includes the confirmation that the new Council will transfer your share of Council Tax, your precept, in a single payment in April 2023.

Under the current system, Council Tax is collected by the four District Councils (Mendip, Sedgemoor, Somerset West and Taunton, and South Somerset) and the precept is paid to City, Town and Parish Councils, usually in twice yearly payments. From 1st April next year, the new unitary Somerset Council will take over Council Tax collection and will pay the City, Towns and Parishes their share directly. That will give you greater flexibility in managing your Council's finances.

### Parish Precepts in the context of the 2023/24 Somerset Council Budget

On a less positive note, however, one of the most critical elements of our work for the new Council is establishing the first budget for the new Somerset Council and its Medium Term Financial Plan (MTFP).

Even before the turmoil in national government over the last few weeks, councils across the country were facing a funding crisis. There are three key issues for councils with care responsibilities. These are:

- the impact of inflation, which is eating into current budgets and reserves the cost of our electricity bill for streetlighting is set to double for instance,
- the lingering impact of Covid-19 on people coming into contact with care services, with no further Covid grants from Government, and
- the challenge of recruiting and retaining staff to provide statutory services in a challenging labour market.

These are national issues: A report published last week by Local Government Futures and the County Council Network estimates that the 24 County Councils alone are facing nearly £600 million of unfunded pressures from inflation and rising demand this year. This is predicted to rise by a further unfunded pressure of £821 million next year. It is a time of unprecedented difficulty for local authorities.

This is certainly the case at SCC where we are projecting an overspend of £22 million this year, almost entirely due to the pressures identified above. Tight financial management and limits to discretionary spending has kept other parts of the SCC budget in check but this is a situation that could not have been foreseen when budgets were set in February.

We are aware that you are currently going through the process of setting your own budget, including consideration of your precepts. As an administration, our priority for the new Somerset Council over the coming months of budget setting will be to set a budget that protects the statutory care services that we provide to Somerset's most vulnerable residents.

After more than ten years of austerity, council budgets are approximately 60% of their former value and demand for our services has continued to rise. That makes it more difficult to find savings quickly.

We are aware that the City, Town and Parish Councils in Somerset may choose to influence and control how some local services are delivered in communities and how assets are managed. The new Somerset Council will create opportunities for such councils to take control of more local assets, such as buildings and green spaces, where they wish to.

We cannot be definitive at this stage about the impact of the MTFP process, with the Chancellor's statement on government spending delayed yet again, and we don't yet know the outcome of the work to devolve assets and services to local communities. We believe, however, it is prudent for your organisation to consider how it can take steps to ensure it is financially resilient in the light of the new Somerset Council's profound budget challenges and difficult decisions that may need to be taken.

You may wish to consider how you could participate in discussions around the protection of local services in the context of the new Somerset Council being limited in its ability to raise Council Tax. Of course, we do understand that as a local council you will also be affected by increases in energy costs and pay awards, no council is immune to these national issues

Whilst the issues regarding the budget and future funding are of real concern, I hope that this letter goes some way to explain what we doing to address this challenge in a timely manner, and our ongoing commitment to work with you to protect the services we provide to our residents.

May I take this opportunity to thank you for all you are doing to represent and support our communities throughout Somerset. We will stay in touch over the coming months as the position becomes clearer about how we can work together to maintain the level services our communities value.

With kind regards

**Cllr Bill Revans** 

**Leader of Somerset County Council** 

# **New Somerset Council**

01 November 2022

Dear Sir / Madam

#### City/Town/Parish Council Precept 2023/24

I am writing regarding your Precept requirements for the financial year commencing 1 April 2023. At this stage this letter is just informing you of the process we are putting in place this year, your precept demand form will be sent to you in December.

#### **New Somerset Council**

As from 1<sup>st</sup> April due to the formation of the new Somerset Council replacing the existing four district councils and the county council the process of council tax collection and distribution will change. For this year there will be interim arrangements for the collection of the parish precept information for the 2023/24 financial year.

As one of the county's precepting bodies, <u>you are still required to issue a precept demand</u>. Therefore, you will be required to complete a Precept Demand Form including your Council's bank account details. The form has been amended to be in a consistent format across the county so you will notice some changes. The form will be sent to you by 9<sup>th</sup> December and will be required to be returned by <u>Friday 20th January 2023</u>.

Your precept demand form will be sent out from your current district council and will be coordinated centrally for the New Somerset Council. If you have any queries or if you have any difficulties in submitting your form by the due date, please contact the district council that issued the request at your earliest opportunity.

#### 2023/24 Tax Base

In accordance with legislation, the relevant amount for the Council Tax Base continues to be calculated on 30 November in the financial year preceding that to which it relates and will be sent to you along with the new precept request form in early December for completion by <u>Friday 20th January 2023</u>.

#### Payment of 2023/24 Precepts

These will no longer be paid to you by the District Council. Instead, the new Somerset council will pay your precept in one single instalment at the start of the financial year no later than the end of April 2023. Previously, you may have received this in two instalments (April and September).

Yours faithfully,

Jason Vaughan

**Director of Finance and Governance** 

J. (. Vauglan











### 11/063 **DRAFT BUDGET 2023/24**

Members to consider a draft Budget for the financial year 2023/24 and to refer to full Town Council for adoption subject to receiving details of the tax base for 2023/24. *Account & Audit Regulations 2015* 

Notice of motion received from Cllr T Casey on 10th November 2022: Standing Orders s9

The Council will debate the motion below:

# "Motion to restrict any increase on overall Town Council annual budget into 2023/24

The current Cost of Living crisis across the UK is seeing food and energy prices rising at its highest rate for 40 years, this has the knock-on effect of increase mortgage rates and rent bills which adds to the devastating squeeze on households' budgets and has many wondering how they are going to pay for 'essentials' over the coming months and years. Yeovil Town Council must do its bit to try and alleviate any potential further increases to household outgoings.

It is proposed that Yeovil Town Council should commit to ensuring that the overall Town Council budget for 2023/24 financial year should not exceed that of the 2022/23 overall budget or that any increase is funded through the Town Council's Reserve. At a time when the Cost-of-Living crisis continues to impact the majority of households this ensures that Yeovil Town Council are doing everything in their power to ensure that the Town Council portion of the Council Tax funds does not increase and impact struggling households further."

All budget lines for contracts have been increased by 8.8% in line with the Chancellor of the Exchequer's predictions.

#### 1) Grounds & General Maintenance Committee

- a. Members to consider and endorse the recommendation made by Grounds & General Maintenance Committee at its meeting on 7<sup>th</sup> November 2022 that:
  - i. allotments rents to remain at 48p per m<sup>2</sup> with effect from 1<sup>st</sup> January 2024 until 30<sup>th</sup> September 2024;.
- b. Members to consider and endorse the recommendation made by Grounds & General Maintenance Committee at its meeting on 7<sup>th</sup> November 2022 to accept the Ground and General Maintenance Budget for the financial year 2023/24.

#### 2) Promotions & Activities Committee

a. Members to consider and endorse the recommendation made by Promotions and Activities Committee at its meeting on 8<sup>th</sup> November 2022 to accept the Promotions and Activities Budget for the financial year 2023/24.

#### 3) Buildings & Civic Committee

- a. Members to consider and endorse the recommendation made by Buildings and Civic Committee on 15<sup>th</sup> November 2022:
  - i. Milford Hall and Town Council Chamber as follows:

Milford Community Hal		il Chamber – Hire
Type of Hire	Charges Current Rate of Hire 2022/23 (per hall/room per hour or part thereof)	Proposed Rate of Hire 2023/24 (per hall/room per hour or part thereof)
Rate for commercial organisations/persons	£18.00	£19.50
Private Functions	£8.50	£9.00
Damage Deposit for Private Functions (returnable if hall left in a satisfactory condition)	£130.00	£140.00
Non-profit making Organisations	£7.50	£8.00
Milford Hall: Use of Main Hall Kitchen	£11.50	£12.50
Town House Council Chamber: Provision of tea/coffee	£7.00	£8.00
Town House Council Chamber: Provision of tea/coffee	£10.00	£12.00
Town House Council Chamber: Use of kitchen	£5.50	£6.00

b. Members to consider and endorse the recommendation made by Buildings and Civic Matters Committee at its meeting on 15<sup>th</sup> November 2022 to accept the Buildings and Civic Matters Budget for the financial year 2023/24.

### 4) Crematorium & Cemetery Committee

a. Awaiting final figures. Draft figures used (assumed an inflationary increase of 2%) plus an additional 2% increase for inflation.

#### 5) Policy, Resources and Finance Committee

a. Local Government Pay Claim 2022/23: page offer accepted by National Joint Council (NJC). There will be a flat rate of payment of £1,925 on each scale point with effect from 1st April 2022. In addition, it has been agreed that from 1

April 2023, all employees covered by the National Agreement regardless of their current leave entitlement or length of service, will require a permanent increase of one day (pro-rata for part-timers) to their annual leave entitlement. The budget for 2023/24 has considered this increase plus an additional 3%.

b. Members to consider this Committee's draft budget for the financial year 2023/24.

The Tax Base figures will be available form South Somerset District Council by "early December". The Council will set the budget as agreed as per agenda item 11/062 (Change of Meeting Dates). It is not yet known whether there will be a cap on Council Tax increases set within the Council Tax Referendum Principles.

If Members have any questions above the above report, please contact Amanda Card, Town Clerk prior to the meeting.

(Amanda Card, Town Clerk – 01935 382424 or amanda.card@yeovil.gov.uk)

		Yeovil 1	Town Cour	icil - 2023/	24 Budget				
	£	£	£	£	£	£	£		£
Committee	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Policy, Resources and Finance	378,964	391,504	426,890	346,670	409,270	437,230	486,630	448,280	487,470
Buildings and Civic Matters	122,070	126,960	96,780	186,239	184,250	204,490	218,680	252,820	231,720
Grounds and General Maintenance	234,716	238,617	222,520	234,822	239,680	266,710	251,580	339,770	281,370
Planning	5,360	13,250	0	0	1,000	1,000	1,000	1,000	1,000
Promotions and Activities	67,990	69,280	95,330	92,866	92,000	127,550	102,550	101,040	183,780
Sub Total	809,100	839,611	841,520	860,597	926,200	1,036,980	1,060,440	1,142,910	1,185,340
Contingency	39,347	40,551	68,463	48,517	46,310	51,849	53,022	57,146	59,267
Total Committees' Budget	848,447	880,162	909,983	909,114	972,510	1,088,829	1,113,462	1,200,056	1,244,607
Joint Burial Committee	80,420	80,398	58,284	60,016	61,007	63,760	63,814	73,384	73,638
Total Budget Requirement	928,867	960,560	968,267	969,130	1,033,517	1,152,589	1,177,276	1,273,440	1,318,245
Funded By:	£	£	£	£	£	£	£	£	£
Grant from Billing Authority (CTRS)	(94,180)	(81,920)	(26,370)	(8,680)	0	0	0	0	0
Net Precept	(834,687)	(878,640)	(941,897)	(960,450)	(1,033,517)	(1,152,589)	(1,177,276)	(1,273,440)	(1,318,245)
Use of Unallocated General Fund						,	,	,	,
Balances	0	0	0	0	0	0	0	0	0
Total Funding	(928,867)	(960,560)	(968,267)	(969,130)	(1,033,517)	(1,152,589)	(1,177,276)	(1,273,440)	(1,318,245)
Divided by Tax Base	8,733.72	9,013.54	9,055.91	9,142.80	9,108.12	9,107.50	9,104.62	8,930.76	8,930.76
Band D Charge	£95.57	£97.48	£104.01	£105.05	£113.47	£126.55	£129.31	£142.59	£147.61

Buildings & Civic Matters Committee										
		2021/22				22/23			2023/24	
					Month 1 - 6	Full year	Estimated (over) /	Proposed	Notes	
	Budget £	Actual £	(Over)/ Under £	Budget	spent 9/30/2022	estimated spend to 3/31/2023	under spend £	Budget		
EXPENDITURE							· -			
Band Costs	3,500	3,500	0	3,500		3,500			SLA agreed to commence in 2020/21	
CCTV	32,490	32,490	0	32,490	32,490	32,490		32,490	Contribution to SSDC Changing Places fully	
Changing Places Toilet	0 500	0	2.500	5,000		5,000		17 F00	accessible toilet bid	
Community safety Defibrillator	2,500 9,000	0 14,885	2,500 0	17,500 10,500	458	17,500 15,384	0 (4,884)		Agreed 16/11/21 Inflationary increase	
Litter/Grit bins	700	0	700	700	0	250	450	700		
Milford Hall - Business Rates	5,000	3,870	1,130	5,200	3,220	5,370	(170)	5,370	Inflationary increase	
Milford Hall - Dunning Coats	15,000	22,687	(7,687)	20,000	12,261	20,000	0	22,000	Increase in electricity costs	
Milford Hall - Running Costs Milford Hall - Security	3,250	2,721	529	3,000	1,076	2,498	502	3,000		
Milford Hall - SSDC	7,100	11,648	(4,548)	10,000	4,233	10,000	0	10,000	Inflationary increase	
Recharges	0	0	0	20,000	0	0	20,000	0		
Milford Hall Refurbishments Millennium Clock	500	0	500	520		347	173	570	Inflationary increase	
Monmouth Hall	0	5,099	(5,099)	0	0	0	0	0	initiationally increase	
Monmouth Hall - Running Costs	16,870	0	16,870	0	0	0	0	0		
Monmouth Hall Business	,		,	0	0	0	0	0		
Rates Monmouth Hall site	820 60,000	0 18,645	820 41,355	60,000		60,000		60,000	£60k in budget from 2018/19 and 2019/20.	
PA System	500	510	(10)			577	(77)	620	Hire charge of PA system and technical support for	
Painting of Town House	0	201	(510)		0	0	0	0	Remembrance Sunday	
Public noticeboards	500	479	21	500		1,000		1,000		
Peter Street Public Toilet - Cleaning (inc toilet rolls)	7,340	7,378	(38)	7,000	2,556	7,000	0	7,500	Inflationary/Cost of Living increase	
Peter Street Public Toilet -	5,800	3,710	2,090	5,200	3,724	7,070	(1,870)	5.660	Inflationary increase	
Security Peter Street Public Toilet -		·				,, ,		•	,	
Business Rates	3,200	(3,194)	6,394	3,200	0	0	3,200	0		
Peter Street Public Toilet - Other Running costs	7,120	6,923	197	7,120	4,305	7,120	0	9,250	Inflationary/Cost of Living increase and increase in	
(electric/water/repairs)	,			,		·		,	electricity costs	
Petters Way Public Toilet - SSDC Recharge	11,400	9,806	1,594	11,400	2,716	11,400	0	12,900	Increase in electricity costs	
(cleaning/water/electricity) Petters Way Public Toilet -									·	
Security	5,000	3,710	1,290	5,000	3,722	6,236	(1,236)	5,440	Inflationary increase	
Petters Way Public Toilet - Business Rates	2,650	(2,645)	5,295	2,650	0	0	2,650	0		
Petters Way Public Toilet -										
Other Running costs (repairs)	2,030	1,344	686	2,030	3,117	4,365	(2,335)	2,210	Inflationary increase	
Regalia	0	0	0	2,000	0	2,000	0	2,000	Move from PR&F	
Remembrance Sunday Video	0	1,500	(1,500)	1,500	0	1,500	0	1,500		
Sports Development Officer	2,160	0	2,160	2,160	0	0	2,160	2,160		
(SSDC) St Georges Day Parade	300	300	,	,	0	300		200		
Town Centre Environmental										
Improvements	8,000	0	8,000	8,000	0	0	8,000	8,000		
Town House - CCTV	500	0	500	500	0	500	0	500	Build up a reserve to repair/replace CCTV_BCM	
Reserve Town House - business	10,000	9,606	394	10,400		10,000		10,400	17/11/20	
rates				·				,	Increase in electricity costs	
Town House - electricity Town House - gas	1,600 2,200	147 1,887	1,453 313	1,600 2,200		1,549 995	1,205	2,400 2,200	Increase in electricity costs	
Town House - repairs and maintenance	10,000	2,423	7,577	10,000	2,237	10,000	0	10,000		
Town House - water charges	400	153	247	400	86	300	100	400		
Town House (excluding									Replacement boiler and control system as agreed at	
services)	7,000	6,968	32	7,000	2,171	15,642	(8,642)	7,000	BCM (04/10/22) and PR&F (11/10/22)	
War memorials	750	0	750	750	0	750	0	750	Risk assessed and cleaned every 2 years. Budget to collect 1/2 each year and add to reserve to cover charge every 2 years	
Total Expenditure	245,180	166,751	78,429	279,820	82,839	260,643	19,177	258,720		
INCOME Defibrillator	0	(9,844)	9,844	0	(1,200)	(4,884)	4,884	^		
Milford Hall	(25,000)	(12,639)	(12,362)	(26,000)	(4,584)	(20,000)	(6,000)	(26,000)		
Town House Total Income	(1,500) <b>(26,500)</b>	( <b>22,482</b> )	(1,500) <b>(4,018)</b>			( <b>24,884</b> )	(1,000) <b>(2,116)</b>	(1,000) <b>(27,000)</b>		
. otal moonic		(=2,702)	(-7,010)	(=1,000)	(0,704)	(27,004)	(2,110)	(21,000)		
Net Expenditure	218,680	144,269	74,411	252,820	77,055	235,759	17,061	231,720		

			Grou	nds and	d Genera	ii Mainte	nance C	ommitte	<b>e</b>		
		2021/22			20	22/23		2023/24			
	Budget £	Actual £	(Over)/ Under £	Budget	Month 1 - 6 spent 9/30/2022	Full year estimated spend to 3/31/2023	Estimated (over) / under spend £	Proposed Budget	Notes		
EXPENDITURE											
Allotment Maintenance (Corporate)	9,200	19,394	(10,194)	9,570	2,554	13,429	(3,859)		GGM agreed 8 cuts per year instead of 7. SLA includes inflationary linked uplift (8.8%)		
Allotments - Fence Repairs	1,000	22,429	(21,429)	2,000	1,395	2,000	0	2,000	If not spent will be put in reserve to use when necessary		
Best Kept Allotments Competition	250	0	250	250	62	250	0	250			
Community Heritage Officer	10,000	10,000	0	10,000	0	10,000	0		Community Heritage Officer at Yeovil Country Park		
Electric Van	0	0	0	8,000	0	8,000	0	8,000	Lease of electric van (estimate) - will go through the procurement process		
Goar Knap - Building	2,000	1,862	138	2,000	1,105	2,209	(209)	2,200	· · · · · · · · · · · · · · · · · · ·		
Holiday Playscheme contribution	9,270	9,270	0	9,640	0	9,640	0		18/11/19 PR&F 26/11/19 (8.8%)		
Labour	26,520	21,943	4,577	27,580	12,569	25,139	2,441	32,000	Labour adjusted to meet: national pay awards; employer's pension contributions; employer's National Insurance contributions; and increments.		
Leases	350	335	15		0	350	0	350			
Materials and equipment	1,800	1,149	651	1,870	261	1,000	870	1,870	Incremental increase year on year.		
Open spaces: Lights for Milford Park	400	n	400	400	0	400	0	400			
Open Spaces	133,480	133,480	0	133,480	33,370	133,480	0	122 490			
Play and Landscape Officers	12,690	12,690	0	13,200		13,200	0		Inflationary linked uplift as agreed by GGM 18/11/19 PR&F 26/11/19		
Play Area Repairs/Enhancements	12,440	12,440	0	12,940	0	12,940	0	1/1 11211	Inflationary linked uplift as agreed by GGM 18/11/19 PR&F 26/11/19		
Play Area Upgrade	2,720	2,720	0	2,830	0	2,830	0		Inflationary linked unlift, as agreed by GGM 18/11/10		
Playpark Programme	10,000	10,000	0	30,000	0	30,000	0	10,000	Playpark Programme agreed 21/01/20 BCM 28/01/20 PR&F. Will be asked for a contribution to Arnewood Gardens 11/01/21		
Skate Parks	0	0	0	50,000	0	50,000	0	0	Contribution to Lysander Road and Milford Park		
Door Step Green	1,000	6,256	(5,256)	7,000	516	7,000	0		Incremental increase year on year, additional monies for routine clearing of pathway from Monmouth Road to Doorstep green		
Country Park	32,700	32,700	0	32,700	8,175	32,700	0	32,700	Members may wish to increase the contribution?		
Yew Tree Park - Gate Opening	2,200	2,405	(205)	2,200	1,182	2,364	. ,	2,400	Inflationary increase 8.8%		
Protective Clothing Site Surveys	0	99 7,357	(99) (7,357)	200	6	100	100				
Trackways	0	1,307	(1,307)	0	0	0	0	0			
Vehicle	1,350	448	902	1,350	1,319	1,719	(369)		As vehicle gets older more that needs addressing at service/MOT. Increase in fuel prices. Looking into getting a van fit for purpose and environmentally friendly		
Water charges	1,000	2,096	(1,096)	1,000	563	1,127	(127)				
Water Mains Refurbishment/Repairs	2,200	0	2,200	2,200	0	2,200	0		Water mains refurbishment/repairs budget was allocated to meet planned programme of phased; now in a reserve to use when possessing.		
Total Expenditure	272,570	310,382	(37,812)	360,760	63,078	362,077	(1,317)		in a reserve to use when necessary		
NCOME	,	,	\ ; <del>  </del>			,,,,,					
Taps & keys Contribution towards cost of	(100) 0	(18) 0	(82)	(100)	(108) (2,956)	(108) (2,956)	8	(100) 0			
Elizabeth Flats works Rent	(17,800)	(16,710)	(1,090)			(18,545)	745	(18,500)			
Lease	(2,090)	(2,088)	(2)	(2,090)	,	(2,090)	0		Income of £2,090 pa receivable from lease of land at Higher Ryalls		
Water Charge	(1,000)	(1,537)	537	(1,000)	<del> </del>	(2,000)	1,000	(1,500)			
Total Income	(20,990)	(20,353)	(637)	(20,990)	(24,902)	(25,699)	1,753	(22,190)			
· •				_				_			

Promotions & Activities Committee									
		2021/22			202	22/23			2023/24
	Budget £	Actual £	(Over)/ Under £	Budget	Month 1 - 6 spent 9/30/2022	Full year estimated spend to 3/31/2022	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE									
Christmas Lights	23,500	20,485	3,015	23,500	0	16,070	7,430	28,000	Inflationary increase. Tender for new scheme for Dec 2024
Christmas Lights Competition	30	0	30	30	0	30	0	30	
Christmas Lights Installation/Safety Checks	17,000	15,025	1,975	17,500	0	14,365	3,135	20,000	2024
Christmas Lights Switch On	500	0	500	500	0	500	0	0	Contractor to provide more people to switch on Christmas lights.
Christmas Lights Switch On Event	0	0	0	0	0	500	(500)	1,000	
Customised souvenirs	650	0	650	650	0	650	0	650	
Eats:Festival	9,000	975	8,025	5,000	750	5,000	0	5,000	Spring, Super Saturday and Christmas local produce market. P&A 10/11/20.
Love Yeovil  Resourcing VE Day  Celebrations	1,000	3,596	(3,596)	1,000	36,786	0 35,594	1,000 (35,594)	,	An event to be held for VE Day (including staffing costs) P&A 12/11/19 PR&F 26/11/19. VE Day celebrations cancelled due to COVID - carry forward for Music in the Park in June 2021
Resourcing Yeovil Celebrates	0	0	0	0	0	0	0	70,000	Agreed P&A 27/09/22 and PR&F 11/10/22
Queen's Jubilee Beacon Lighting Event	0	0	0	0	2,700	2,700	(2,700)	0	
Super Saturday	6,500	5,289		7,000	1,123	7,000	0		Inflationary increase
Town Crier	1,030	0	1,030	1,070	1,251	1,251	(181)	1,170	Inflationary increase
Unity in the Community	550	0	550	0	0	5 000	(5.000)	5,000	A ad DD 9 E 00/00/00
Yeovil Art Space (SLA) Yeovil in Bloom Officers	24,800	24,800	0	24,800	6,200	5,000 24,800	(5,000) 0	24,800	Agreed PR&F 28/06/22
Yeovil in Bloom Working Budget	16,440		(61)		4,110	16,440	0	16,440	
Yeovil Open Town Crier Competition	1,550	0	1,550	1,550	1,237	1,237	313	1,690	Inflationary increase
Yeovil Together	0	1,100	0	2,000	2,000	2,000	0	2,000	Including Unity in the Community
Total Expenditure	102,550	87,771	15,879	101,040	56,157	133,137	(32,097)	183,780	
INCOME Contribution to Yeovil Celebrates	0	(2,000)	2,000	0	0	(2,000)	2,000	0	
Total Income	0	(2,000)	2,000	0	0	(2,000)	2,000	0	
			<b>,_</b> :				,		
Net Expenditure	102,550	85,771	17,879	101,040	56,157	131,137	(30,097)	183,780	

Planning Committee									
		2021/22			20	22/23		2023/24	
	Budget £	Actual £	(Over)/ Under £	Budget	Month 1 - 6 spent 9/30/2022	Full year estimated spend to 3/31/2022	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE									
Planning	1,000	544	456	1,000	0	0	1,000	1,000	
Total Expenditure	1,000	544	456	1,000	0	0	1,000	1,000	
INCOME	0	0	0	0	0	0	0	0	
Total Income	0	0	0	0	0	0	0	0	
			<u> </u>						]
Net Expenditure	1,000	544	456	1,000	0	0	1,000	1,000	

Policy, Resources & Finance Committee										
	2021/22					22/23			2023/24	
					Month 1 - 6	Full year	Estimated	Proposed		
	Budget £	Actual £	(Over)/ Under £	Budget	spent 9/30/2022	estimated spend to 3/31/2022	(over) / under spend £	Budget		
EXPENDITURE										
Advertising	500		295	500		500	0	500		
Audit fees	3,470		1,186	3,610		3,610	0		Inflationary increase	
Books/periodicals	240	356	(116)	240		240	0	240		
Carbon Management	25,000 53,022	5,577	25,000 47,445	25,000 57,146		25,000 15,000	0 42,146	25,000		
Contingencies  Cost of Elections	1,500		(6,418)			6,162	(662)	5,500	Elections every 4 year. Budget to collect 1/4 each year and add to reserve to cover charge from SSDC every 4 years. Plus £4,000 to cover any by-election costs	
Costs of Democracy	29,200	24,731	4,469	29,600	13,816	29,600	0	30,000	Members Allowance to increase in line with staff awards	
Courses/conferences	5,000	45	4,955	5,000	951	2,500	2,500	5,000		
Franking Machine	500	581	(81)	500			0	500		
Furniture, office equipment & servicing	4,000	5,575	(1,575)	4,000	834	1,500	2,500	4,000		
Grants	7,000	19,050	(12,050)	7,000	4,000	7,000	0	10,000		
Insurance	6,000	5,078	922	6,000	5,181	5,181	819	•	Insurance premiums estimated to increase by 20%	
Mayoral allowance	10,170	10,170	0	10,480	(534)	5,679	4,801	11,400	Mayoral Allowance to increase annually in line with	
Miscellaneous New Initiatives Fund	0 10,300	674 3,900	(674) 6,400	0 15,000		700 15,000	(700) 0		Increase agreed at Town Council 07/12/21 PC support also includes EoFTTC (Ethernet over	
PC Support	12,500	11,761	739	13,000	8,241	13,000	0	14,100	Fibre to the Cabinet) leased line. Inflationary increase and additional support for items purchased during 2020/21.	
Postage	2,000	1,223	777	2,000	1,039	2,078	(78)	2,000	Postage reduced due to electronic summons of agendas, minutes etc	
Prof. fees/subs	7,500	9,785	(2,285)	7,500	5,901	8,000	(500)	8,000		
PWLB Loan Repayments	30,000	0	30,000	0	0	0	0	0		
Regalia	2,000	447	1,553	0	0	0	0	0	Move to BCM	
Salaries	260,000	249,529	10,471	267,500	136,482	267,500	0	300,000	Adjusted to meet: national pay awards; employer's pension contributions; employer's National Insurance contributions; and increments.	
Ski Centre	500	0	500	500	0	0	500	500		
Sponsorship (Octagon Theatre - SLA)	1,000		0	1,000		1,000	0	1,000		
Stationery/supplies	2,500	738	1,762	2,000	662	1,500	500	2,000		
Telephone	2,500		(141)	2,500			201	2,500		
Website	8,000	3,027	4,974	0	750	1,500	(1,500)	750		
Westlands	27,800	27,800	0 000	0 000	0	0	0	0		
Youth Council	2,000	0	2,000	2,000	0	2,000	0	2,000		
Youth Services	30,200	24,576	5,624	40,600	12,464	40,600	0		Inflationary increase and issue of a new SLA.  Additional £10,600 for detached youth work agreed  PRF 23/11/21	
Total Expenditure	544,402	418,670	125,732	508,176	208,615	457,649	50,527			
INCOME			-			-	-			
Investment Interest	(2,500)	(478)	(2,022)	(500)	(1,355)	(2,800)	2,300	(2,000)		
Community Infrastructure	0	Ì	0	0	` '	,	669		Not guaranteed income.	
Levy Ski Centre	(1,250)	(1,224)	(26)	(1,250)			(26)	(1,250)		
Salary Recharge	(1,000)		100			(1,000)	0		Salary recharged to Yeovil Crematorium and	
Total Income	(4,750)	(2,802)	(1,948)	(2,750)	(2,534)	(5,693)	2,943	(4,250)	Cemetery budget for Town Clerk	
Net Expenditure	539,652	415,869	123,783	505,426	206,081	451,956	53,470	487,470		

Yeovi	l Town Cou	ıncil - Estim	ated Reserv	es as at 31/	03/23
Earmarked Reserve	Balance as at 31/03/21 (£)	Movement in Year In (£)	Balance as at 31/03/22 (£)	Movement in Year In (£)	Balance as at 31/03/23 (£)
Major Projects	984	0	984	0	984
Water Mains Refurbishments/R epairs	8,332	2,200	10,532	2,200	12,732
Allotment Fence Repairs	6,500	(6,500)	0	605	605
Regalia	10,070	1,553	11,623	2,000	13,623
Custom Souvenirs	1,730	650	2,380	346	2,726
Youth Council	4,384	2,000	6,384	2,000	8,384
Monmouth Hall Refurbishment	162,867	53,946	216,813	59,915	276,728
Unity in the Community	1,629	(550)	1,079	0	1,079
Community Infrastructure Levy	2,598	0	2,598	669	3,267
Costs of Elections	1,500	0	1,500	0	1,500
War Memorial	750	750	1,500	750	2,250
Sidney Gardens Fountain	12,600	0	12,600	0	12,600
Queen's Jubilee	32,050	2,000	34,050	(34,050)	0
Defibrillators	0	3,959	3,959	0	3,959
CCTV	0	500	500	500	1,000
Climate Change	0	25,000	25,000	1,351	26,351
	245,994	85,508	331,502	36,286	367,788

## **Warm Spaces**





Available from w/c 7th November 2022, at Yeovil Baptist and Yeovil Methodist Churches.

https://www.yeovilbaptistchurch.org.uk/contact/

https://www.yeovilblackmorevalemc.org.uk/our-churches/vicaragestreet/

MONDAYS: 9am - 3pm (Yeovil Baptist, Petters Way)

TUESDAYS: 10am - 3pm (Yeovil Methodist @TheQuedam)

THURSDAYS: 9am - 1pm (Yeovil Baptist, Petters Way)

FRIDAYS: 10am - 12noon (Yeovil Methodist @TheQuedam)

We'll be providing hot drinks, biscuits, cake and the like

There's NO charge but donations are welcome

Come to chat...come to work...come to read a book?!

...helping us all stay warm this winter

## **Westfield Warm Hub**

Monday - Thursday 9.30am - 3pm.
St Peters Community Centre
Coronation Avenue







Open from Monday 31<sup>st</sup> October, and all through the winter. Food served Mon – Weds 12-2.

### Westfield Warm Hub - What to expect

Hot lunches (donation based)......Free Tea and Coffee all day......Free Wifi and phone charging.......Papers and magazines .....Free advice from Citizens Advice, Abri, Health Coaches.....Children's corner with toys and games......Jigsaw puzzles and board games......Lending library with books for all ages......Free employment support and CV writing......Quiet work space......

All regular groups and activities in the Centre will carry on as normal.

Westfield Warm Hub is for anyone in the local area. If you want a friendly space to meet new people, or if you're feeling the pinch from the cost-of-living crisis, come along for as long as you like, you'll get a warm welcome..

https://www.facebook.com/westfieldcommunitycentre



Could you help us, and help the community? Volunteer opportunities available.



**Subject:** Warm Spaces/Exercise for older people

Hello Yeovil Town Council, the Age Concern team and the Somerset Community Foundation team.

I was wondering if there is any funding available, that you know of, for the gem of a project that's currently in discussion? Or whether you know anyone at SSDC who might be able to help please (I have no contacts there)?

After discussions with British Gymnastics this morning, we have the beginning of an idea in which Spirit Gymnastics Academy would provide a combined service for older people, in which they would benefit from a warm space, free refreshments, and a British Gymnastics Foundation programme called <u>Love to Move</u>. This is a seated exercise programme which not only promotes exercises they can do at home, but is also good for people in cognitive decline, improves stability and fall prevention, and provides social engagement.

The sessions would be probably two hours at a time, twice a week. There would be 30 minutes of socialising with free tea/coffee/biscuits, then an hour of exercise, then 30 minutes of socialising again. An initial estimate of the cost is in the region of £5,000-£7,000 to run this programme twice a week until the end of March. This covers the following: cost of training a tutor in Love to Move, pay for the session tutor and café staff, contribution to utility bills, and refreshments. It would be free to attendees, and we would probably need to cap the numbers at about 15 per session based on practicalities of space. If it's successful and popular, we could discuss continuing beyond March, subject to funding being in place.

I know a dance teacher who would be interested in getting qualified; she already delivers a similar service in care homes so she is familiar with the concept. The next course dates for her to qualify in Love to Move starts on 5 December, and we would be able to start once she had passed the assessment in the middle of December.

If there is someone in Yeovil Town Council, SSDC, Age Concern or Somerset CF who can discuss this in more depth, please could you forward this to them? As a not-for-profit grass roots sports club, we would not be able to fund this project ourselves and would need a grant, so I'm looking for funds that are open to applications.

Very grateful for any help or advice on how/whether we could progress this!

## 11/065 FORWARD PLAN

Date	Item
Policy, Resources & Finance January 2023	<ul> <li>Financial Statements October/November 2022</li> <li>Capital and Revenue Reserves 30<sup>th</sup> November 2022</li> <li>Bank Reconciliation 30<sup>th</sup> November 2022</li> <li>Applications for Grant Aid</li> <li>Risk Management Strategy and Risk Register</li> <li>Review of Financial Regulations</li> <li>Budgets 2023/24</li> </ul>
Policy, Resources & Finance March 2023	<ul> <li>Budget Monitoring Month 9 (December 2022)</li> <li>Presentation from Octagon Theatre Westlands         Entertainment Venue - Summer School</li> <li>Financial Statements December 2022/January 2023</li> <li>Capital and Revenue Reserves 31<sup>st</sup> January 2023</li> <li>Bank Reconciliation 31<sup>st</sup> January 2023</li> <li>Applications for Grant Aid</li> <li>Budget Monitoring Month 11 (February 2023)</li> </ul>